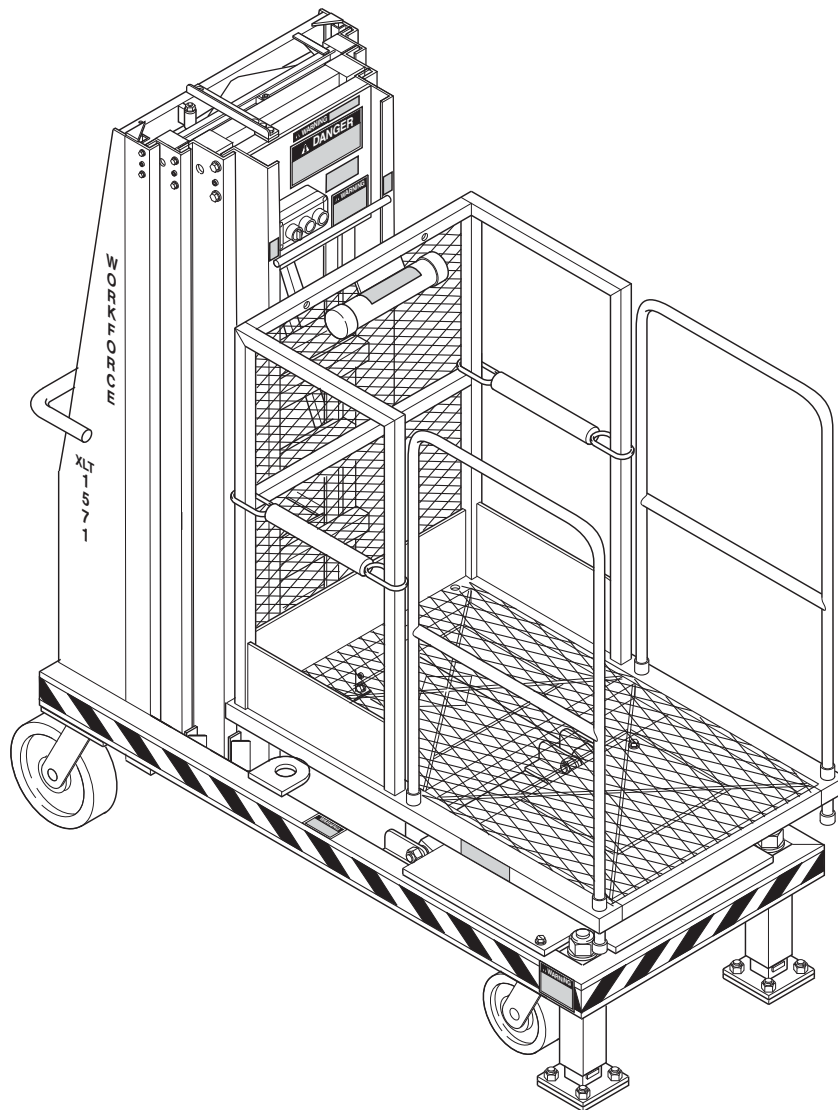


# COUGAR LIFT®

Electric Hydraulic Lift Platform



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## **TELESCOPIC PERSONNEL LIFT**

**This equipment is designed and manufactured in compliance with the duties, responsibilities, and standards set forth for manufacturers in the ANSI 92.3 standard in effect at the time of manufacture.**

**This equipment will meet or exceed applicable OSHA codes and ANSI A92.3 standards when used in accordance with sections 5, 6, 7, 8, 9 & 10 of ANSI A92.3 and all other manufacturer's recommendations.**

**It is the responsibility of the user of this equipment to follow all applicable ANSI, OSHA, Federal, State, and local codes and regulations that govern the safe operation of this equipment.**

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# 1

## Safety

---

### 1-1 INTRODUCTION

Familiarity and proper training are required for the safe operation of mechanical equipment. Equipment operated improperly or by untrained personnel can be dangerous. Read the operating instructions in this manual and become familiar with the location and proper use of all controls. Inexperienced operators should receive instruction from someone familiar with the equipment before being allowed to operate the machine. The use of intelligence and common sense in the operation of mechanical equipment is the best practice in any safety policy. Be professional and always observe the safety procedures set forth in this manual.

All OSHA, ANSI, state and local codes and regulations pertaining to this equipment should be obtained, read, and thoroughly understood before attempting to operate this equipment. Persons under the influence of drugs, alcohol, or prescription medication should not be on or near this equipment. Common sense should be implemented at all times during the use of this equipment. Do not operate this equipment in areas where equipment or user may come in contact with live power source.

The information contained herein is not to be considered as legal advice and is intended for informational purposes only. This information is offered to alert Bil-Jax customers to procedures that may be of concern to them.

This information is not intended to be all inclusive and is to be followed in the use of Bil-Jax equipment only.

For any questions concerning the safe use of this equipment, call 800-537-0540 before operating.

## **Safety Notes**

This manual contains DANGERS, WARNINGS, CAUTIONS, and NOTES that must be followed to prevent the possibility of improper service, damage to the equipment, or personal injury.



### **DANGER**

---

Dangers warn of equipment operation near electrical power lines that could lead to personal injury or death.

---



### **WARNING**

---

Warnings describe conditions or practices that could lead to personal injury or death.

---



### **CAUTION**

---

Cautions provide information important to prevent errors that could damage machine or components.

---

**NOTE:** Notes contain additional information important to a procedure.



## 1-2 BEFORE OPERATION

Ensure the following general safety precautions are followed before operating the Cougar Lift.

- ALWAYS survey the usage area for potential hazards such as untampered earth fills, unlevel surfaces, overhead obstructions, and electrically charged conductors or wires. Be aware of any potential hazards and always consider what could happen. Watch for moving vehicles in the operating area.
- ALWAYS read, understand, and follow the procedures in this manual before attempting to operate equipment.
- ALWAYS inspect the equipment for damaged or worn parts. Check for cracked welds, hydraulic leaks, damaged wiring, loose wire connectors, damaged casters, and damaged floor pads. Also check for any improper operation. NEVER operate equipment if damaged in any way. Improperly operating equipment must be repaired before using.
- ALWAYS wear proper clothing for the job. Wear protective equipment as required by federal, state, or local regulations.
- ALWAYS locate, read, and follow all directions and warnings displayed on the equipment.
- ALWAYS inspect the equipment for any “DO NOT USE” tags placed on the equipment by maintenance personnel. NEVER use any equipment tagged in this way until repairs are made and all tags are removed by authorized maintenance personnel.
- ALWAYS make sure the platform and shoes are free of mud, grease, or other foreign material. This will reduce the possibility of slipping.
- NEVER allow improperly trained personnel to operate this equipment. Only trained and authorized personnel shall be allowed to operate this equipment.
- NEVER operate this equipment if you are under the influence of alcohol or drugs or if you feel ill, dizzy, or unsteady in any way. Operators must be physically fit, thoroughly trained, and not easily excitable.
- NEVER modify, alter, or change the equipment in any way that would affect its original design or operation in any way.
- NEVER operate this equipment in ways for which it is not intended.

## 1-3 DURING OPERATION

Ensure the following general safety precautions are followed during the operation of the Cougar Lift.



### **DANGER**

**This machine is not insulated for use near electrical power lines and DOES NOT provide protection from contact with or close proximity to any electrically charged conductor. Operator must maintain safe clearances at all times (10 feet minimum) and always allow for platform movement such as wind induced sway. Always contact the power company before performing work near power lines. Assume every line is hot. Remember, power lines can be blown by the wind.**

Refer to Table 1-1 for minimum safe approach distances between machine and electrical power lines.

**Table 1-1. Minimum Safe Approach Distances**

Voltage Range (Phase to Phase)	Minimum Safe Approach Distance	
	(Feet)	(Meters)
0 to 300V	Avoid Contact	
Over 300V to 50KV	10	3.05
Over 50KV to 200KV	15	4.60
Over 200KV to 350KV	20	6.10
Over 350KV to 500KV	25	7.62
Over 500KV to 750KV	35	10.67
Over 750KV to 1000KV	45	13.72

- ALWAYS position lift far enough away from power sources to ensure that no part of the lift can accidentally reach into an unsafe area.
- ALWAYS operate only on a firm and level surface. NEVER use on surfaces that do not support the weight of the equipment and its rated load capacity.
- ALWAYS keep yourself and all personnel away from potential pinch or shear points.
- ALWAYS report any misuse of equipment to the proper authorities. Horseplay is prohibited.
- ALWAYS maintain good footing on the platform. NEVER wear slippery soled shoes.
- ALWAYS make certain all personnel are clear and there are no obstructions before repositioning platform.
- ALWAYS cordon off area around the base to keep personnel and other equipment away from it while in use.
- ALWAYS stay clear of wires, cables, and other overhead obstructions.
- ALWAYS disconnect power at the batteries when not in use to guard against unauthorized use.

- NEVER allow electrode contact with any part of the platform if welding is being performed by a worker from the platform.
- NEVER use without the floor pads fully based on the floor.
- NEVER override or by-pass manufacturer's safety devices.
- NEVER release floor locks or move unit with a person or materials on board.
- NEVER stand or sit on guardrails. Work only within the platform guardrail area and do not lean out over guardrails to perform work.
- NEVER attempt to increase working height with boxes, ladders, or other means.
- NEVER operate this equipment when exposed to high winds, thunderstorms, ice, or any other weather conditions that would compromise the safety of the operator.
- NEVER climb up or down masts.
- NEVER allow ropes, electric cords, hoses, etc. to become entangled in the equipment when the platform is being raised or lowered.
- NEVER exceed manufacturer's platform load limits and make sure all materials are evenly distributed over the entire platform.
- NEVER exceed platform load ratings by transferring loads to platform at elevated heights.
- NEVER use guardrails to carry materials and never allow overhang of materials when raising or lowering platform.

## 1-4 MAINTENANCE SAFETY

Ensure the following general safety precautions are observed when maintenance is performed on the Cougar Lift.

- ALWAYS perform maintenance procedures according to manufacturer's requirements. NEVER short change maintenance procedures.
- ALWAYS check hydraulic system. Make sure all lines, connectors, and fittings are tight and in good condition.
- ALWAYS keep all mechanisms properly adjusted and lubricated according to maintenance schedule and manufacturers specifications.
- ALWAYS perform a function check of operating controls before each use and after repairs have been made.
- ALWAYS locate and protect against possible pinch points prior to performing maintenance and repairs.
- ALWAYS use only factory approved parts to repair or maintain this equipment. If this equipment is rebuilt, retesting is required in accordance with factory instructions.
- NEVER add unauthorized fluids to the hydraulic system or battery. Check manufacturers specifications.
- NEVER exceed the manufacturer's recommended relief valve settings.
- NEVER attempt repairs you do not understand. Consult manufacturer if you have any questions regarding proper maintenance, specifications, or repair.

## 1-5 DAMAGED EQUIPMENT POLICY

### Safety Statement

At Bil-Jax, we are dedicated to the safety of all users of our products. Therefore, all Bil-Jax lifts are designed, manufactured and tested to comply with current applicable Federal OSHA and ANSI codes and regulations.

### Damage Policy

There may be occasions when a Bil-Jax lift is involved in an incident that results in structural damage to the lift. This can seriously compromise the ability of the lift to perform in a safe manner. Therefore, whenever a Bil-Jax lift is damaged structurally or when there is the possibility of structural damage (this damage may be internal and is not always visible to the naked eye), Bil-Jax requires that the lift be returned to our facility at 125 Taylor Parkway, Archbold, Ohio, for reconditioning. If you have any questions concerning what constitutes structural damage, please call the Bil-Jax Service Department at 800-537-0540.

### Damage Repair Notice

There may be occasions when a Bil-Jax lift is involved in an incident resulting in non-structural damage. When this occurs and repairs are made by the owner or area distributor, please notify Bil-Jax of these non-maintenance repairs and request a repair form to be filled out and returned to Bil-Jax.

# 2

## Introduction

---

### 2-1 GENERAL DESCRIPTION

The model XLT-1571 Cougar Lift is designed and manufactured for use as a warehouse stocking and order picking machine. Its unique guard rail design permits the operator to ride on the platform with the load, while transferring it from ground level to its overhead storage location. The maximum platform load is limited to 500 lbs.

Platform elevation is accomplished by means of a 1-1/2 inch displacement type hydraulic cylinder. The lower telescoping section is pushed vertically upward by the cylinder while the upper sections are raised by a mechanical motion advantage accomplished through two sets of chains and sheaves. The platform is raised three inches for each one inch of cylinder extension. Platform elevation and descent is controlled by pushbuttons on the upper control box located on the platform.

Safety of operation is assured by proper inspection and maintenance procedures as set forth in this manual. The possibility of platform free-fall is eliminated by proper maintenance and replacement of the chains, sheaves and sheave pins, a properly installed flow restrictor valve, and a clean mast. The non-adjustable restrictor valve controls and fixes the rate of platform descent whether empty or fully loaded to approximately 0.6 feet per second. A hydraulic hose failure will result in the same rate of descent, eliminating free-fall, when the restrictor valve is installed properly.

Emergency lowering of the platform is accomplished by means of a manual control valve located on the hydraulic manifold block assembly, next to the pump/motor unit.

The Cougar Lift features a displacement type of cylinder that will not rust or corrode during storage since the cylinder rod is immersed in oil. It is important that the cylinder rod be kept clean and undamaged for the protection of the cylinder head packing.

The floor lock safety switch prevents the unit from raising until the two floor pads have been properly engaged and helps to make the Cougar Lift a safe, dependable machine.

Carefully read all the safety instructions contained in Section 1 of this manual before operating the Cougar Lift.

## 2-2 SPECIFICATIONS

### Cougar Lift Electric Hydraulic Lift Platform

Model Number XLT-1571AC      Serial Number \_\_\_\_\_

Manufactured by:    Bil-Jax, Inc.  
                              125 Taylor Parkway  
                              Archbold, Ohio 43502  
                              800-537-0540

**Table 2-1. Specifications**

Rated Platform Load	500 lbs (227 kg) total including operator [1 person + materials not to exceed 500 lbs (227 kg)]
Extended Platform Height	14 ft-10 in. (4.5 m)
Retracted Platform Height	18-1/2 in. (0.47 m)
Platform Dimensions	29 in. w x 50 in. l x 42 in. h (0.74 m x 1.27 m x 1.07 m)
Base Dimensions	30-1/2 in. w x 71 in. l x 77 in. h (0.77 m x 1.8 m x 1.95 m)
Retracted Dimensions	30-1/2 in. w x 73-1/2 in. l x 77 in. h (0.77 m x 1.87 m x 1.95 m)
Gross Shipping Weight	1025 lbs (465 kg)
Full Extension Time	20 seconds empty, 32 seconds loaded
Complete Retraction Time	22 seconds empty, 22 seconds loaded
Platform Extension Rate	0.66 ft (0.3 m)/sec. empty 0.42 ft (0.19 m)/sec. loaded
Hydraulic System Pressure	1200 psi empty, 2100 psi loaded
Power Source	110VAC, 60 Hz

## 2-3 WARRANTY

Bil-Jax warrants its telescopic lifts for three years from the date of delivery against all defects of material and workmanship, provided the unit is operated and maintained in compliance with Bil-Jax's operating and maintenance instructions. Bil-Jax will, at its option, repair or replace any unit or component part which fails to function properly in normal use.

This warranty does not apply if the lift and/or its component parts have been altered, changed, or repaired without the consent of Bil-Jax or by anyone other than Bil-Jax or its factory trained personnel, nor if the lift and/or its components have been subjected to misuse, negligence, accident or any conditions deemed other than those considered as occurring during normal use.

Components not manufactured by Bil-Jax, are covered by their respective manufacturers warranties. A list of those components and their warranties is available upon written request to Bil-Jax.

Bil-Jax shall not in any event be liable for the cost of any special, indirect or consequential damages to anyone, product, or thing. This warranty is in lieu of all other warranties expressed or implied. We neither assume nor authorize any representative or other person to assume for us any other liability in connection with the sale, rental, or use of this product.

# 3

## Operation

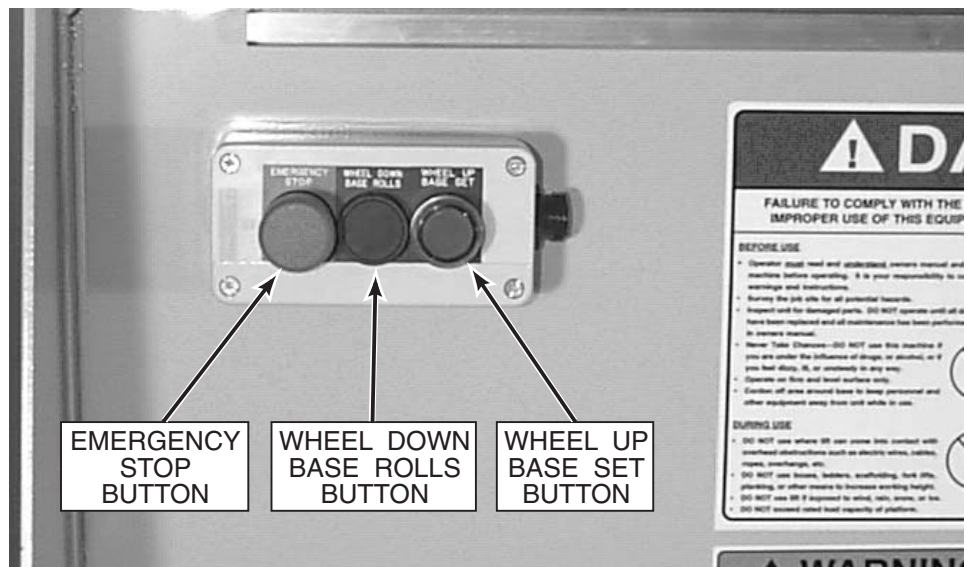
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### 3-1 OPERATOR CONTROLS

The operator controls for the Cougar Lift are contained on the upper and lower control boxes.

#### Lower Control Box

The lower control box is located on the front of the base platform and contains 3 pushbutton controls, EMERGENCY STOP, WHEEL DOWN/BASE ROLLS, and WHEEL UP/BASE SET. The controls on the lower control box are used to set the unit in proper position before the platform can be raised. Refer to Figure 3-1.



**Figure 3-1. Lower Control Box**

## Upper Control Box

The upper control box is located on the back of the top mast and is accessible from the platform. The upper control box contains 3 controls, UP/DOWN selector switch, EMERGENCY STOP pushbutton, and ON pushbutton. The controls on the upper control box are used to raise and lower the unit. Refer to Figure 3-2.

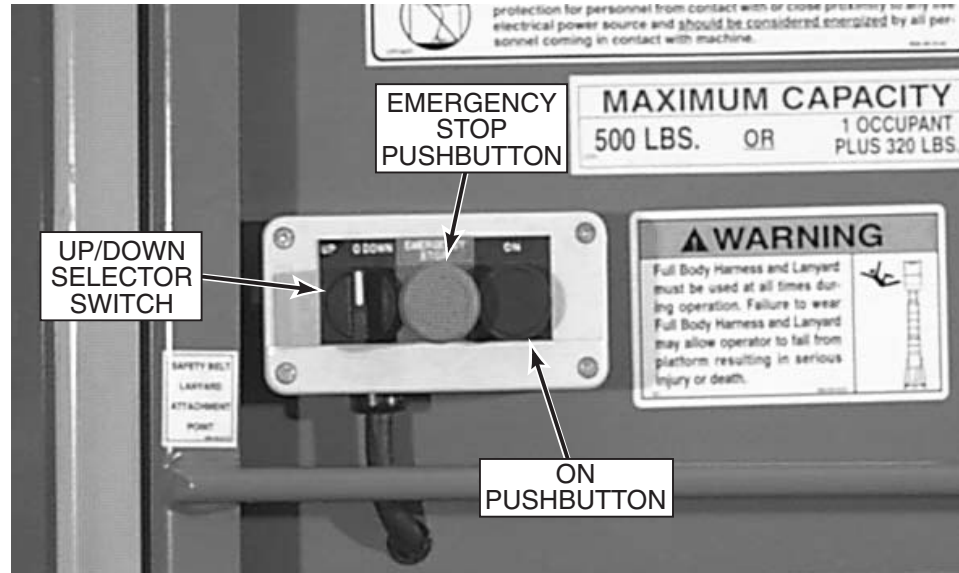


Figure 3-2. Upper Control Box

## 3-2 NORMAL OPERATING PROCEDURE

Perform the following procedures to operate the Cougar Lift.

1. Read and follow all safety precautions contained in Section 1 and all responsibilities outlined in the ANSI A92.3 reprint contained in Section 7 of this manual.
2. Position the lift at the work area. Make sure the lift is on a firm and level surface and that there are no potential hazards such as overhead obstructions or electrically charged conductors. Do not operate the lift if such hazards exist.
3. Check the lift for damaged or worn parts and repair or replace as necessary.
4. Check to be sure that the platform is properly attached to the lift.
5. Raise the casters located under the platform by depressing the WHEEL UP/BASE SET pushbutton located on the lower control box. Raising the casters allows the base to set firmly on the two foot pads.
6. The lift should be level and positioned on the two foot pads with the WHEEL UP/BASE SET pushbutton lit green. Ensure that the platform's upward path of travel is free from obstructions. Reposition the lift if necessary.

**NOTE:** The lift is equipped with a level sensor that will prevent the lift from raising if the lift is at a slope greater than 1 degree. The green WHEEL UP/BASE SET pushbutton will no longer illuminate until the lift is re-leveled.

7. Enter the platform. Ensure that both side midrails are positioned properly.



8. The lift is now ready for operation. While depressing the ON pushbutton, select the desired function, UP or DOWN on the position selector switch. The platform will raise or lower respectively. The EMERGENCY STOP pushbutton deactivates the control circuit.

**NOTE:** Should the platform continue to rise after the UP switch is released, press the ON pushbutton and select the DOWN position at the same time and the platform should stop or lower.

### 3-3 EMERGENCY LOWERING PROCEDURE

The Cougar Lift is equipped with a manual lowering valve in case of emergency situations to lower the platform. The emergency lowering valve is located on the hydraulic block manifold in the hydraulic pump compartment. The valve may be accessed through the opening on the base door. To lower the platform, turn the red knob on the valve counterclockwise. Refer to Figure 3-3.

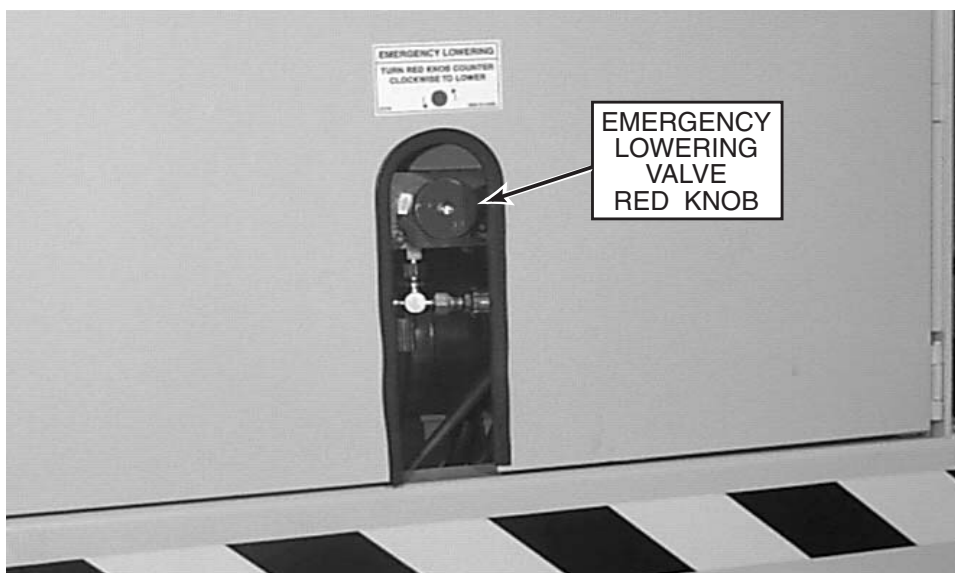


Figure 3-3. Emergency Lowering Valve



# 4

## Maintenance

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### 4-1 SCHEDULED SERVICE CHECKS

#### Daily/Weekly Service Checks

Perform the following daily/weekly service checks as listed in Table 4-1.

**Table 4-1. Daily/Weekly Service Checks**

Service Check	Daily before use	Weekly
Ensure Operation Manual is located in manual tube.	✓	
Check chain assemblies for split leaves, loose pins, excessive wear, or elongation.	✓	
Check and retighten all nuts and bolts.	✓	
Check cage attachment to the platform is secure and that the cage side midrails slide freely.	✓	
Check to be sure slide blocks and their path are clean and lightly lubricated with a silicone lubricant.	✓	
Check level sensor.	✓	
Check to see that all decals are present.	✓	
Check that all functions at lower and upper control boxes are operating properly.	✓	
Check for wear on chain sheaves, sheave axles, and bearings.		✓
Lubricate chains with 40W oil.		✓
Check casters for wear on axles and swivel raceways.		✓
Check surface of casters for cracks or excessive wear.		✓

## Monthly Service Checks

Perform the following monthly service checks as listed in Table 4-2.

**Table 4-2. Monthly Service Checks**

<b>Service Check</b>	<b>Every month</b>	<b>Every 6 months</b>	<b>Every 12 months</b>	<b>Every 48 months</b>
Check hydraulic raise valve operation.	✓			
Check operation of manual emergency lowering valve.	✓			
Lubricate caster swivels and axles.		✓		
Replace hydraulic oil.			✓	
Check slide blocks for wear.			✓	
Check for mast sway.			✓	
Load test with 500 pounds.			✓	
Replace lift chains.				✓

## 4-2 LUBRICATION

Lubrication makes operation of the Cougar Lift more efficient and extends the life of the unit. Perform the following lubrication procedures.

1. Oil lift chains with clean 40W oil weekly or as needed. Refer to Figure 4-1.

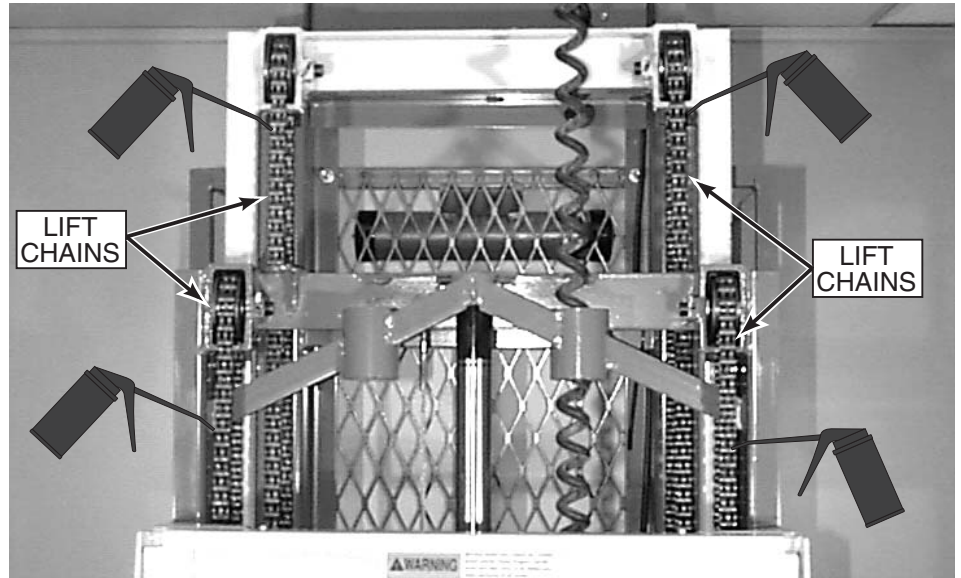
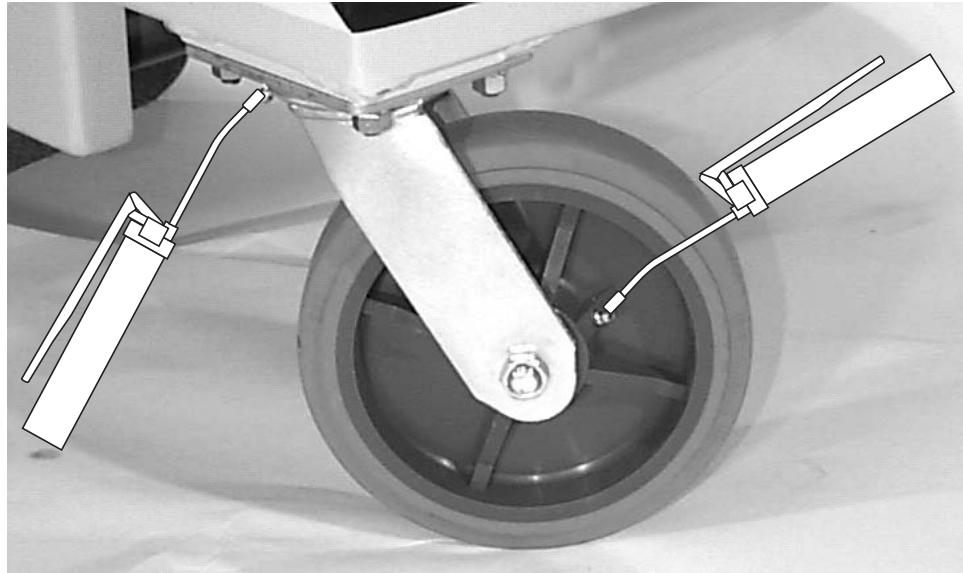


Figure 4-1. Lift Chain Lubrication

2. Grease all caster axles and swivel raceways at the 2 grease fittings on each caster semiannually with wheel bearing grease. Refer to Figure 4-2.



**Figure 4-2. Caster Lubrication**

**NOTE:** The plastic slide blocks in the mast are made of a bearing material which has a high degree of lubricity and need only be kept clean. However, precautions should be taken to ensure that the paths along which the blocks move are kept clean and lightly lubricated with a dry type silicon lubricant.

## 4-3 HYDRAULIC SYSTEM

Hydraulic system maintenance varies by the amount of use and the environment in which the lift is used. Constant attention to keep the oil clean and the reservoir properly filled will help prevent possible damage to the system.

### Hydraulic System Inspection

Check all hydraulic hoses and fittings for leaks and damage daily. Tighten or replace as necessary to prevent hydraulic oil loss. Refer to the hydraulic schematic diagram in Section 6 for general reference.

### Fluid Check and Replacement

The reservoir should be filled to within 1/2 inch of the top with the platform in its lowest position. The lift is shipped from the factory with Energol HLP-HD46 (BP Oil), a high grade, non-foaming hydraulic oil designed for temperatures as low as -20°F/-29°C. Use Dextron Automatic Transmission Fluid Type A for temperatures as low as -40°F/-40°C. If either oil is not available, a good grade SAE 10W hydraulic oil may be used where the minimum climatic temperature is above 32°F/0°C. SAE 5W hydraulic oil may be used where temperatures are as low as 0°F/-18°C. Do not mix different hydraulic oils. Clean the reservoir sump strainer and replace the hydraulic oil at least once a year or whenever it becomes contaminated.

### Hydraulic System Air Bleeding Procedure

Delayed response or sporadic action in the unit may indicate a presence of air in the cylinder. Perform the following procedure to bleed air from the system.

1. Fill the reservoir with the proper hydraulic fluid.
2. Fully extend the lift.
3. Lower the unit to allow the oil with entrapped air to return to the reservoir, being careful not to overflow it.
4. Let the unit set while the air escapes the fluid and then repeat if necessary. Each time the platform is lowered, refill the reservoir to prevent pumping more air into the cylinder.

## Pressure Relief Valve Reset

Perform the following procedure to reset the pressure relief valve. Refer to Figure 4-3.

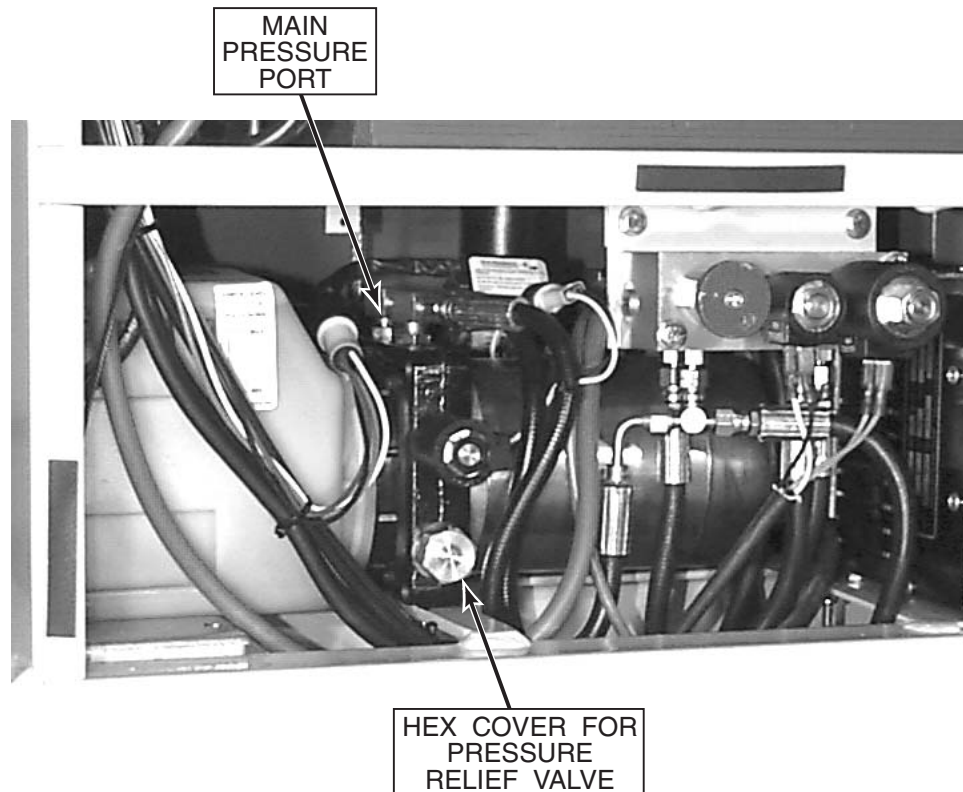
1. Disconnect the hydraulic hose from the main pressure port.
2. Install a 4000 psi gauge into the main pressure port in the pump unit.



### CAUTION

**Do not adjust the pressure relief valve higher than 2100 psi. Overloading may occur at pressures greater than 2100 psi.**

3. Remove the hex cover from the pressure relief valve.
4. While depressing the WHEEL DOWN/BASE ROLLS pushbutton on the lower control box, adjust the screw until maximum pressure of 2100 psi is obtained.
5. After adjusting the pressure relief valve, replace the hex cover, remove the 4000 psi gauge, and reconnect the hydraulic hose to the main pressure port.
6. If a gauge is unavailable, place 500 pounds on the platform and adjust the pressure relief valve screw so that the load can just be lifted without bypassing oil through the pressure relief valve.



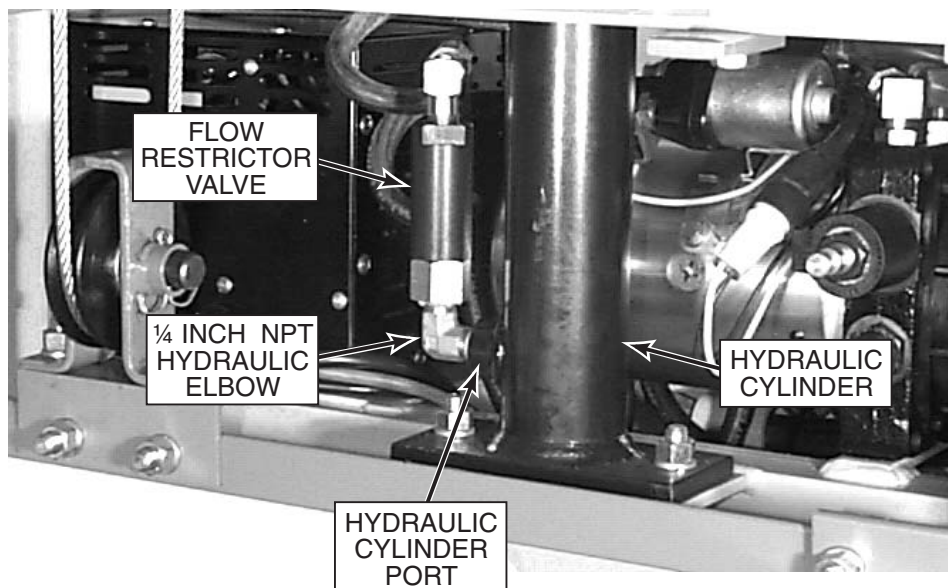
**Figure 4-3. Pressure Relief Valve Adjustment**



## Flow Restrictor Valve Replacement

If the flow restrictor valve Figure 4-4 needs to be removed or replaced, it is important that it be properly reinstalled. The valve will be marked either with an arrow or with the word “IN”. If marked with an arrow, the arrow must point away from the hydraulic cylinder port. If marked with the word “IN”, the end of the valve marked “IN” must be toward the hydraulic cylinder port. Only a 1/4 inch NPT hydraulic elbow should be connected between the hydraulic cylinder port and the end of the flow restrictor valve.

Improper installation of the flow restrictor valve or the use of the wrong size elbow will permit widely varying rates of descent and may result in near free-fall in case of hose failure.



**Figure 4-4. Flow Restrictor Valve**

## Raise Valve Operation Check

The raise valve is a normally open (N.O.) valve in the hydraulic system. Perform the following procedures to check the operation of the raise valve.

1. Disconnect the black and yellow wires from the solenoid, to the valve at the wire connector, Figure 4-5.
2. On the upper control box, select UP on the direction selector switch while depressing the ON pushbutton. This should cause the motor to run without the platform raising.
3. If the platform raises, the raise valve must be cleaned or replaced.
4. Reconnect the wires at the connector between the solenoid and the raise valve upon determining that the valve is functioning properly.

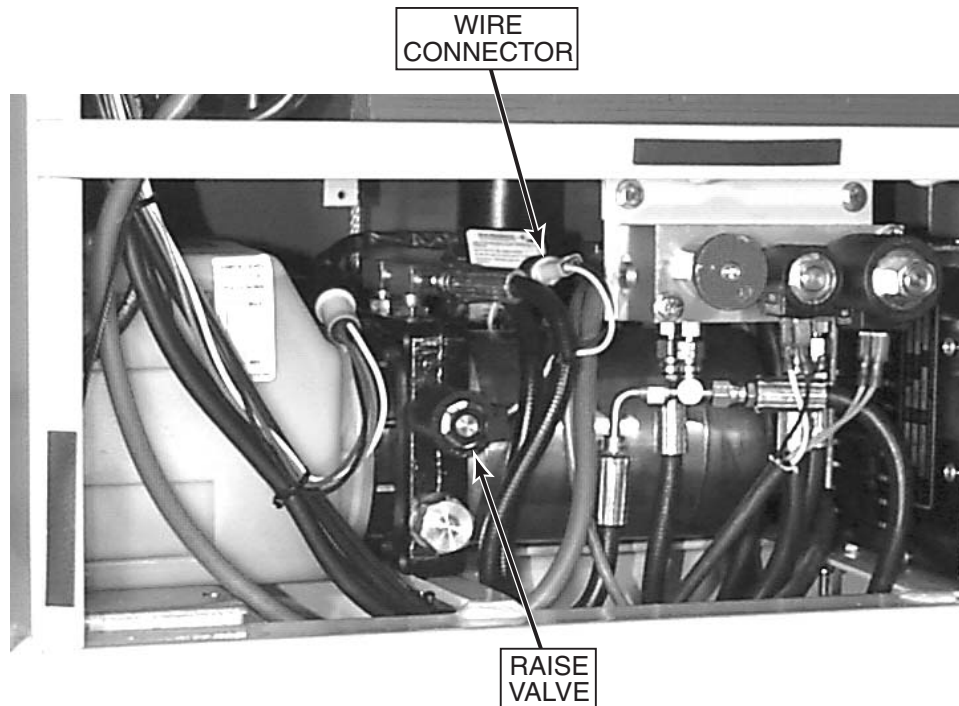


Figure 4-5. Raise Valve Operation Check

## Hydraulic Cylinder Repair



### CAUTION

Removing the hydraulic cylinder from the Cougar Lift requires major disassembly of the unit. Contact Bil-Jax before removing the hydraulic cylinder from the unit for assistance.

### *Hydraulic Cylinder Removal*

It is recommended that Bil-Jax be contacted for assistance before removing the hydraulic cylinder.

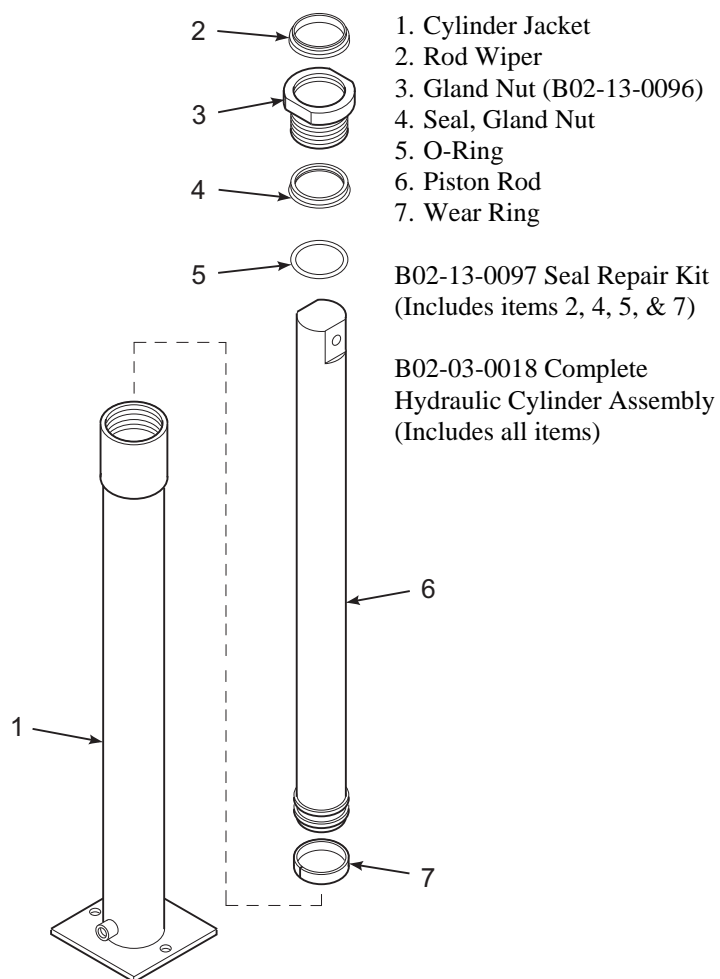
1. Be sure cylinder is completely retracted and pressure is released from the system. Place a pan underneath the hydraulic cylinder to catch the hydraulic oil.
2. Disconnect the hydraulic hose from the bottom of the cylinder and drain the hydraulic oil. Remove the two bolts, washers, and nuts securing the bottom of the cylinder to the base.
3. Remove the plexiglass cover from the base.
4. Remove the mounting bolt, washer, and nut securing the top of the hydraulic cylinder to the lower mast.
5. Disconnect the two lift chains from the base mast.
6. Using a crane with at least one ton of lifting capacity, lift the lower mast section high enough to remove the clamp securing the cylinder to the base, and remove the cylinder from the unit.
7. After maintenance has been performed on the hydraulic cylinder, follow the removal procedure in reverse to reinstall the cylinder in the unit.

### *Hydraulic Cylinder Repair Procedure*

Perform the following procedure to repair and maintain the hydraulic lift cylinder. Refer to Figure 4-6. It is recommended that whenever the hydraulic cylinder is disassembled, all seals be replaced; order seal repair kit B02-13-0097.

1. Remove gland nut (3, Figure 4-6) with gland nut seal (4), rod wiper (2), and o-ring (5) from the cylinder jacket (1).
2. Remove piston rod (6) and wear ring (7). Inspect piston rod (6) for any scratches or pits. Pits that go into the base metal are unacceptable. Scratches that catch the fingernail, but are not through the base metal or less than 1/2 inch long and are around the rod are acceptable providing they are not sharp enough to cut the seal. The rod surface should not have any of the chrome worn through. Replace the cylinder if any of these conditions are not met.
3. Clean inside the cylinder jacket (1) and inspect for any scratches or pits. Pits that are deep enough to catch the fingernail are unacceptable. Scratches that catch the fingernail, but are less than 1/2 inch long and are around the tube are acceptable providing they are not sharp enough to cut the seal. Replace the cylinder if any of these conditions are not met.
4. Install wear ring (7) into the grooves at the bottom of the piston rod (6). Lubricate assembly with hydraulic fluid and place back into cylinder jacket (1).
5. Lubricate rod wiper (2), gland nut seal (4), and o-ring (5) with hydraulic fluid.
6. Twist gland nut seal (4) into a “C” shape and insert it with lip side down into the groove inside the gland nut (3). Place o-ring (5) over the threads of the gland

- nut (3) and install in groove. Install rod wiper (2) into the top of the gland nut (3).
7. Place gland nut (3) complete with a new gland nut seal (4), rod wiper (2), and o-ring (5) onto the cylinder and tighten down.
  8. Reinstall the hydraulic cylinder into the unit and reconnect the hydraulic hose. Refill hydraulic fluid reservoir.
  9. Pressurize the cylinder and extend one full stroke to fill it with hydraulic fluid and remove any trapped air.



**Figure 4-6. Hydraulic Cylinder Exploded View**

## **4-4 ELECTRICAL SYSTEM**

Regular maintenance is necessary to keep the electrical system in proper working order. Check daily all electrical wires for cuts, broken wires, potential short circuits, and any other damage.

## 4-5 LIFT CHAINS AND SLIDE BLOCKS

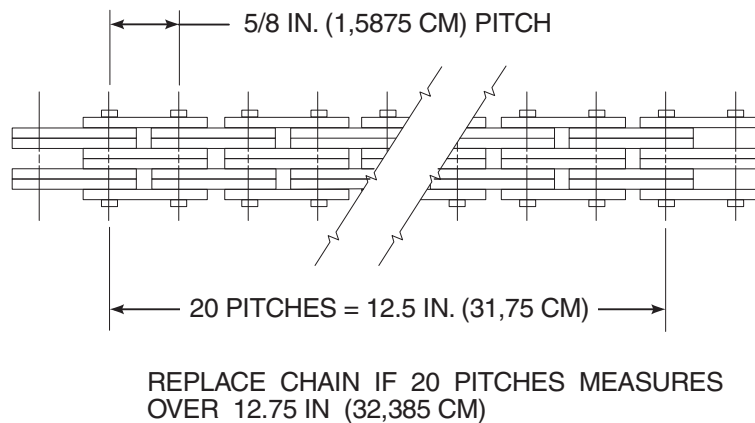
### WARNING

**Do not operate a unit on which any chain assembly is damaged or in need of replacement. Operating a unit with a damaged chain can cause severe injury or death to personnel and damage to equipment.**

Inspect all lift chains daily. Inspect for signs of wear, split leaves, loose pins, clevis damage, and elongation. Replace any chain which is damaged in any way. Chain assemblies may be ordered from your dealer or direct from the factory. Do not operate a unit on which any chain assembly is damaged and in need of replacement.

### Chain Elongation Inspection

One pitch of chain should measure 5/8 in. (1,5875 cm). Measure 20 pitches of chain. The ideal measurement for 20 pitches of chain should be 12.5 in. (31,75 cm). Replace the chain if 20 pitches measure over 12.75 in. (32,385 cm). Refer to Figure 4-7.



**Figure 4-7. Chain Elongation Inspection**

**NOTE:** It is recommended that chains be replaced every four years unless damage or wear requires replacement at a lesser interval.

## Lift Chain Adjustment

1. Raise the platform to the maximum extended height and then lower it while someone checks to see that all sheaves are turning and checks for chain damage or wear.
2. After the platform is completely lowered, remove the plexiglass cover from the base.
3. Chains should be tight to the touch with no loose play. Check all four lift chains for snugness. If a chain is loose, tighten the lock nut below the clevis retainer. Refer to Figure 4-8. Adjust any loose chain until it just becomes snug. Do not overtighten any chain so that the platform is raised from its resting position.
4. Make sure the lock nuts are turned onto the threaded clevis ends with at least 1/8 in. of the clevis end extending through the nut. Replace any lock nut which does not stay in position during use. Replace the plexiglass cover.

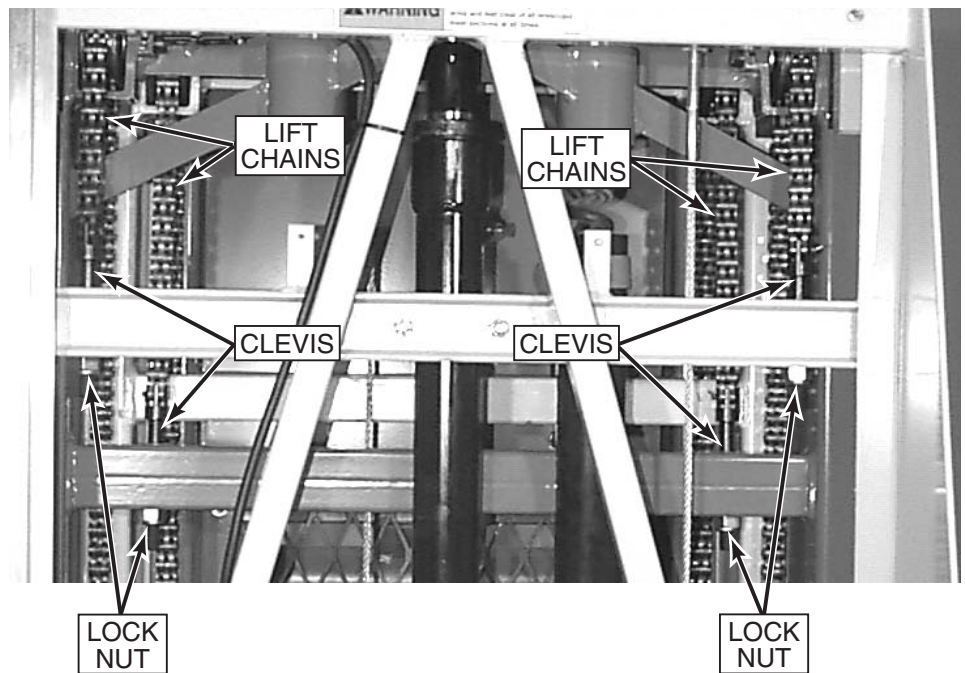


Figure 4-8. Lift Chain Adjustment

## Slide Block Adjustment

Annually check for wear on the slide blocks and replace or retighten as necessary. If the lift exhibits excessive mast sway, it is probable that the slide blocks need adjustment. The slide blocks should be adjusted so that there is no air gap between the slide block and the mast the slide block is moving against. There are 12 slide blocks, 6 upper and 6 lower. The adjustment procedure is the same for all slide blocks. Three upper slide blocks are shown in Figure 4-9.

1. Loosen, do not remove, the slotted hex head screw securing the slide block to be adjusted.
2. Using an allen wrench, turn the set screws in (clockwise). This will push the block in against the next mast. Do not overtighten. Tighten the slotted hex head screw to secure the slide block in position.
3. Check all slide blocks and make adjustments as necessary.
4. After all adjustments are made, fully extend the lift. If the platform can be lowered without stopping then the blocks are properly adjusted.

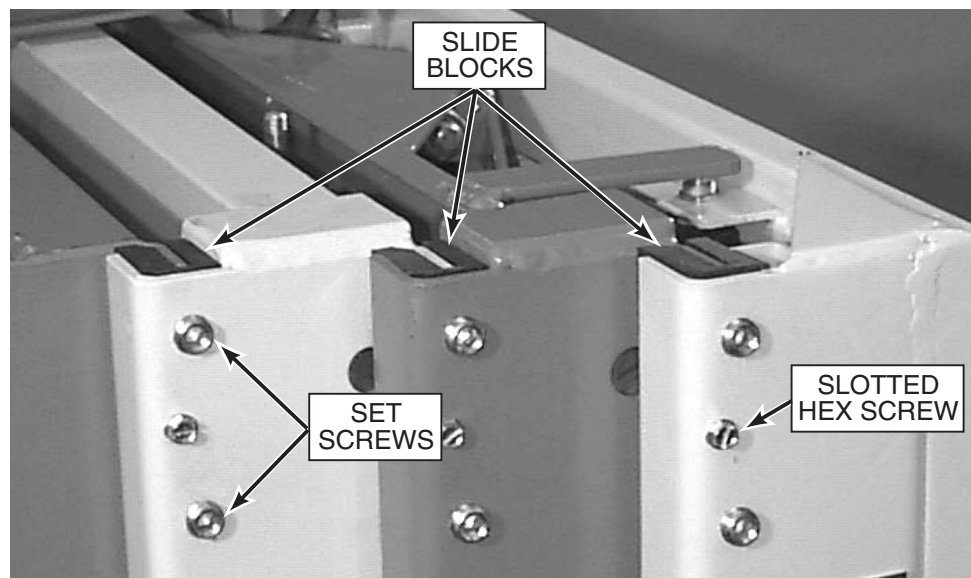


Figure 4-9. Slide Block Adjustment

**NOTE:** The plastic slide blocks in the mast are made of a bearing material which has a high degree of lubricity and need only be kept clean. However, precautions should be taken to ensure that the paths along which the blocks move are kept clean and lightly lubricated with a dry type silicon lubricant.



## 4-6 TROUBLESHOOTING

**Table 4-3. Troubleshooting Chart**

Problem	Cause	Correction
1. Green WHEEL UP/BASE SET button will not light.	a. Base not firmly set on footpads. b. *Low voltage. c. Burned out bulb. d. Lift is out of level. e. Broken or loose wire.	a. Depress WHEEL UP/BASE SET button raising front casters. This allows lift to firmly set on footpads. b. Check incoming power line. c. Replace bulb. d. Level lift with two adjusting foot pads or relocate lift to level surface. e. Repair or replace wire.
2. When UP switch is selected, motor runs but unit will not lift a load.	a. More than 500 lbs. on platform. b. N.O. (Normally Open) valve is not being energized. c. Emergency lowering valve is open. d. Mast sections are dirty.	a. Ensure load is 500 lbs. or less. b. Check voltage at N.O. valve. If no voltage, check for loose or broken wire. If voltage, ensure at least 9 volts for start solenoid operation. Check battery and start solenoid. Repair or replace as needed. c. Close emergency lowering valve. d. Clean and lubricate masts with dry silicone.
3. Masts have excessive sway when fully extended.	a. Plastic slide blocks are out of adjustment.	a. Refer to Slide Block Adjustment in section 4-5.

\*NOTE: Smart start solenoid will not engage if voltage is low.

**Table 4-3. Troubleshooting Chart, Continued**

<b>Problem</b>	<b>Cause</b>	<b>Correction</b>
4. Pump/motor will not run when UP is selected.	a. EMERGENCY STOP button is activated (pushed in). b. Green WHEEL UP/BASE SET button is not lit. c. Motor start relay is not activating.  d. Motor start relay is activating, but motor does not run.  e. *Low voltage.	a. Turn EMERGENCY STOP button counterclockwise to de-activate. b. Refer to Problem 1. c. Check voltage at white wire on motor start relay. If voltage, replace defective motor start relay. If no voltage, check for loose or broken wire. Repair or replace wire. d. Check hydraulic gear pump for seizure. If seized, replace pump. If not, check motor. Motor may need replacement. e. Check incoming power line.
5. Hydraulic cylinder leaks at gland nut.	a. Loose gland nut. b. Defective seals.	a. Tighten gland nut. b. Replace seals in hydraulic cylinder. Refer to Hydraulic Cylinder Repair, in section 4-3.

\*NOTE: Smart start solenoid will not engage if voltage is low.

# 5

## Replacement Decals

Refer to Table 5-1, and Figures 5-1, 5-2, and 5-3 for descriptions and locations of decals on the Cougar Lift.

**Table 5-1. Replacement Decals**

Decal No.	Description of Decal	Qty
B06-00-0003	Bil-Jax ID Number (Not available as replacement part)	1
B06-00-0009	Warning...Moving telescopic masts will create...	2
B06-00-0034	Danger...During charging, explosive oxyhydrogen gas...	1
B06-00-0106	XLT-1571 (Transfer type decal)	2
B06-00-0138	Warning...(Maintenance decal)	1
B06-00-0146	Danger...(High voltage line warning)	1
B06-00-0167	Striped Safety Tape - On all four sides (per roll only)	4
B06-00-0170	Maximum Capacity...500 lb. Or...	2
B06-00-0173	Safety Belt Lanyard Attachment Point	2
B06-00-0175	Caution...This machine designed and manufactured...	1
B06-00-0192	Operation And Service Manual Inside	1
B06-00-0225	Warning...Stay clear when raising or lowering	2
B06-00-0228	Serial Number Tag (Not available as replacement part)	1
B06-00-0286	Emergency Lowering	1
B06-00-0289	Check level with cage fully down	1
B06-00-0291	Warning...Level machine before use	1
B06-00-0295	Danger...Failure To Comply With The Following...	1
B06-00-0306	Warning...Stand clear when lowering lift onto the foot pads...	2
B06-00-0339	Warning...Full Body Harness and Lanyard...	1
B06-00-0339BLT	Warning...Body Belt and Lanyard...	1
B06-00-0349	Operation Instructions for Battery Charger	1
B06-00-0350	Operation Instructions for Stockpickers	1
B06-00-0455	Bil-Jax (Vertical transfer type decal)	2

### Operation Instructions for Stockpickers

1. Read and follow safety precautions and all responsibilities sections set forth in the operators manual.
2. Position the lift at the work area. Make sure the lift is on a firm and level surface and that there are no potential hazards such as overhead obstructions or electrically charged conductors. **DO NOT** use the lift where such hazards exist.
3. Check the lift for damaged or worn parts and repair or replace as necessary.
4. Check to be sure that the cage is properly attached to the lift.
5. Depress the "WHEEL UP" button (located on the lower control box) which will raise the caster located under the cage, allowing the base to sit firmly on the two foot pads.
6. Once the lift is level and sitting firmly on the two leveling pads and the green "WHEEL UP" button is lit, check again to be sure that the platforms path of travel is free from obstructions and reposition the lift as necessary. **DO NOT** use the lift if not operating properly.
7. Again, check to see that the lift is positioned properly on the two foot pads, and the "WHEEL UP" button is lit. Enter the cage and make sure the cage entrance midrail drops into its proper position.
8. The lift is now ready for operation. While holding the "ON" button, select the desired function: "UP" or "DOWN". The platform will raise or lower respectively. The emergency stop deactivates the control circuit only.

NOTE: The lift is equipped with a Level Sensor that will prevent the lift from raising only if the lift is at a slope greater than 1 degree. The green "WHEEL UP" button will no longer light until the lift is leveled. If the lift become out of level while operating, lower the platforms and properly level the lift.

OFF B06-00-0350

### WARNING

Stand clear when lowering lift onto the foot pads as required for proper operation.

Contact with foot pads will cause serious crushing injury.

B06-00-0306

SERIAL NO. 1571-

MAX. PLATFORM HT. 14 ft 10 in

POWER SOURCE: 12V DC  
110V AC  
OTHER

**bil-jax**  
125 TAYLOR PARKWAY  
ARCHBOLD, OH 43002 U.S.A.  
800-527-5333  
PATENT # 4,484,663

B06-00-0228

### DANGER

FAILURE TO COMPLY WITH THE FOLLOWING INSTRUCTIONS OR ANY OTHER IMPROPER USE OR MAINTENANCE OF THIS EQUIPMENT WILL RESULT IN INJURY OR DEATH.

- Risk of Electric Shock  
**DO NOT** expose charger to rain, power wash detergents or spray - **DO NOT** use frayed or damaged electric cords when charging.
- During charging, explosive oxyhydrogen gas is generated. **DO NOT** smoke or allow open fire, sparks, or embers near battery when charging.
- Connect input cord only to properly grounded three wire outlet with specified voltage and frequency.
- **Always** wear safety goggles and face shield when working on or near battery.
- Check battery acid level at the start of each day. If acid does not cover the plates, add only enough distilled or demineralized water to completely cover the plates.
- Keep terminals and terminal connections clean.
- Consult Operation and Maintenance Manual for additional information on battery maintenance.

B06-00-0034

### DANGER

FAILURE TO COMPLY WITH THE FOLLOWING SAFETY INSTRUCTIONS OR ANY OTHER IMPROPER USE OF THIS EQUIPMENT WILL RESULT IN SERIOUS INJURY OR DEATH.

**BEFORE USE**

- Operator must read and understand owners manual and all decals on machine before operating. It is your responsibility to comply with all warnings and instructions.
- Survey the job site for all potential hazards.
- Inspect unit for damaged parts. **DO NOT** operate until all damaged parts have been replaced and all maintenance has been performed as outlined in owners manual.
- Never Take Chances—**DO NOT** use this machine if you are under the influence of drugs, or alcohol, or if you feel dizzy, ill, or unsteady in any way.
- Operate on firm and level surface only.
- Cord off area around base to keep personnel and other equipment away from unit while in use.

**DURING USE**

- **DO NOT** use where lift can come into contact with overhead obstructions such as electric wires, cables, ropes, overhangs, etc.
- **DO NOT** use boxes, ladders, scaffolding, fork lifts, planks, or other means to increase working height.
- **DO NOT** use lift if exposed to wind, rain, snow, or ice.
- **DO NOT** exceed rated load capacity of platform.

**OWNERS AND OPERATORS ARE RESPONSIBLE FOR INSPECTION, MAINTENANCE, TRAINING, AND OPERATION AS REQUIRED BY THE OWNERS MANUAL AND THE ANSI 92.3 STANDARD (IN EFFECT AT DATE OF MANUFACTURE).**

**WORKFORCE**  
If you have not been provided with safety literature, or for any questions concerning the safe use of this equipment, call 419-445-9674.

B06-00-0295

### WARNING

Fall protection equipment must be used at all times during operation. Failure to wear fall protection equipment may allow operator to fall from platform resulting in serious injury or death.

UTTI/AT B06-00-0339BLT

### WARNING

Full Body Harness and Lanyard must be used at all times during operation. Failure to wear Full Body Harness and Lanyard may allow operator to fall from platform resulting in serious injury or death.

B06-00-0339

### CAUTION

This machine is designed and manufactured in compliance with the ANSI 92.3 standard in force on the date of manufacture. Dealers, owners, users, operators, lessors, and lessees are responsible for inspection, maintenance, training, and operation as required by ANSI 92.3 and the owners manual.

Alterations, modifications, or changes to this machine without the written authorization of Workforce Products, Inc. as well as any unauthorized adjustment of valves, disabling or by-passing of safety devices or the improper use of this machine shall exempt Workforce Products, Inc. from any liability for any resulting injuries or damage.

B06-00-0175

### WARNING

FAILURE TO COMPLY WITH THE FOLLOWING MAINTENANCE REQUIREMENTS COULD RESULT IN SERIOUS INJURY OR DEATH

- Follow complete maintenance schedule outlined in Owner's Manual and Section 6 of the ANSI standard reprinted in the Owner's Manual.
- Inspect all chain assemblies, fasteners, pins, and related parts daily for wear, damage, proper tightness, and function. Replace according to Owner's Manual recommendations.
- Do not overtighten slide blocks.
- Slide block paths must be kept clean—free of dirt, grease, and other foreign material.
- **DO NOT** use grease, oil, or any similar lubricant on masts or slide blocks. For additional lubrication, use dry silicone *only*.

B06-00-0138

B06-00-0173

### EMERGENCY LOWERING

TURN RED KNOB COUNTER CLOCKWISE TO LOWER

CCFA B06-00-0286

B06-00-0286

### DANGER

IT IS UNLAWFUL TO OPERATE THIS EQUIPMENT WITHIN 10 FEET OF HIGH VOLTAGE LINES OF 50,000 VOLTS OR LESS.

For safe clearance of lines in excess of 50,000 volts, see owners manual.

This machine is **NOT** insulated. Do not use within 10 ft. of power lines or other electrically charged sources. This machine **DOES NOT** provide protection for personnel from contact with or close proximity to any live electrical power source and should be considered energized by all personnel coming in contact with machine.

B06-00-0146

B06-00-0146

### WARNING

- Level machine before use.
- Failure to level this machine could result in serious injury or death.
- If unit becomes out of level, machine will not lift and the green "up" button at the lower control box will not illuminate.

B06-00-0291

B06-00-0291

### OPERATION AND SERVICE MANUAL INSIDE

CCFC B06-00-0192

B06-00-0192

CHECK LEVEL WITH CAGE FULLY DOWN

MAX  
MIN

B06-00-0289

B06-00-0289

### WARNING

Moving telescopic masts will create pinch points. Keep fingers, hands, arms and feet clear of all telescopic mast sections at all times.

B06-00-0009

B06-00-0009

### WARNING

STAY CLEAR WHILE RAISING OR LOWERING

B06-00-0225

B06-00-0225

B06-00-0349

XLT  
1571

**bil-jax**

B06-00-0106

B06-00-0455

Figure 5-1. Replacement Decals

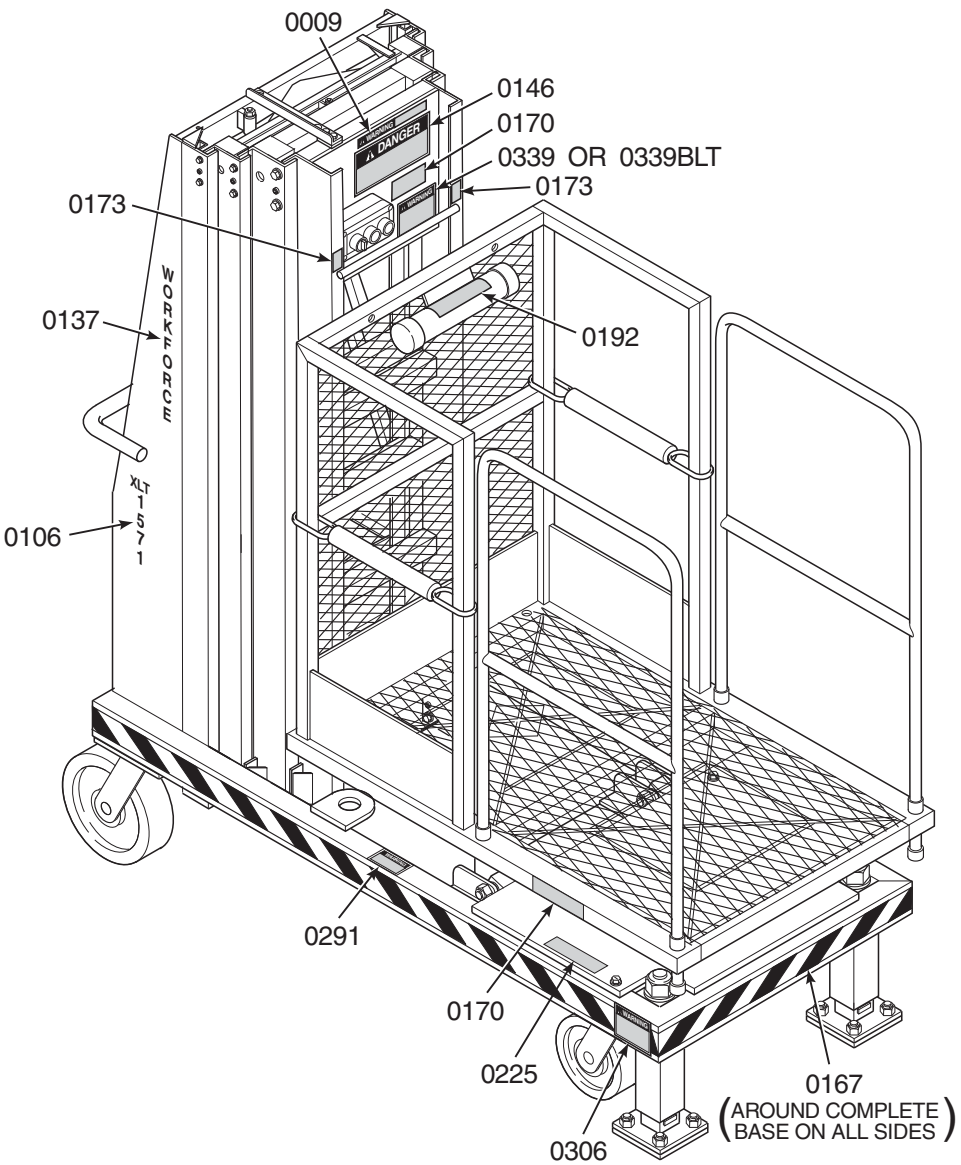


Figure 5-2. Decal Locations, Side View

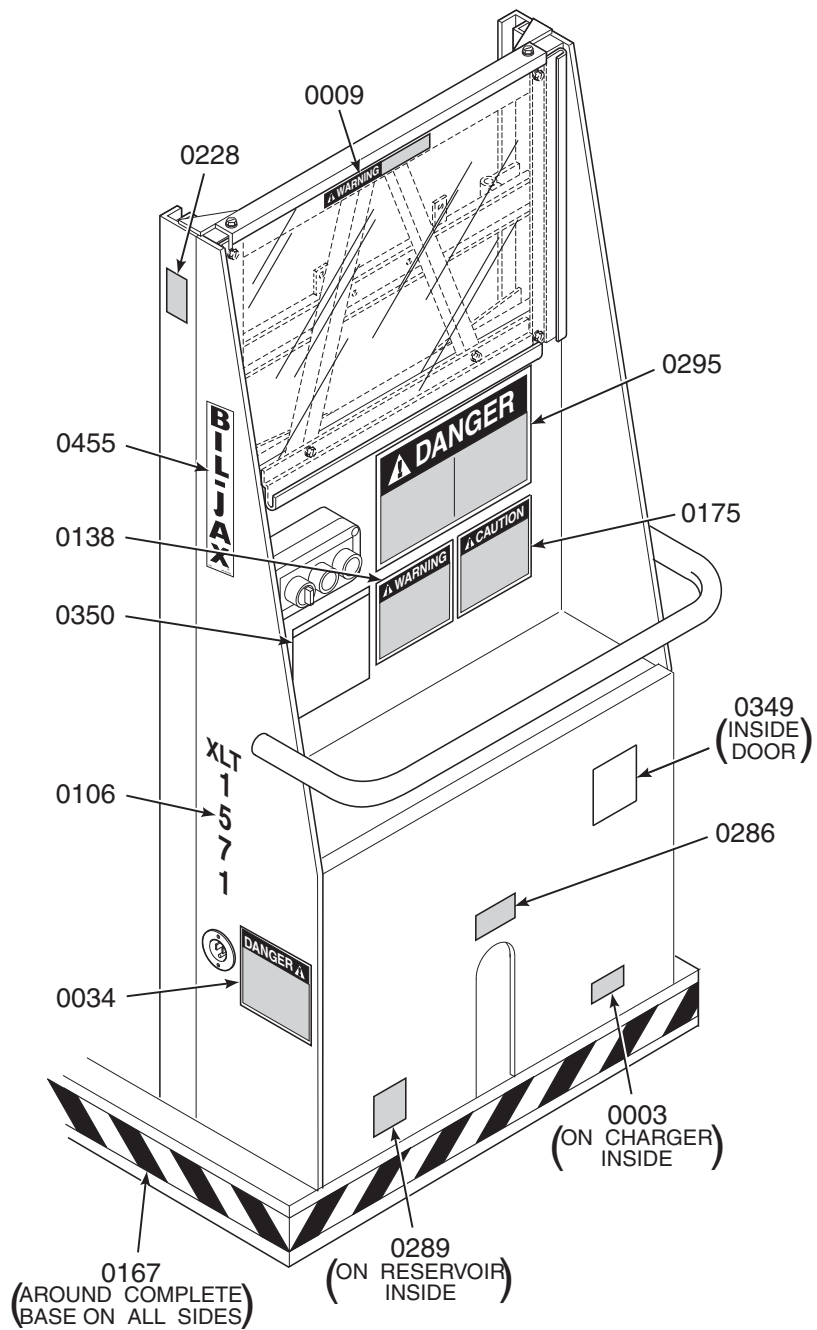


Figure 5-3. Decal Locations, Front View

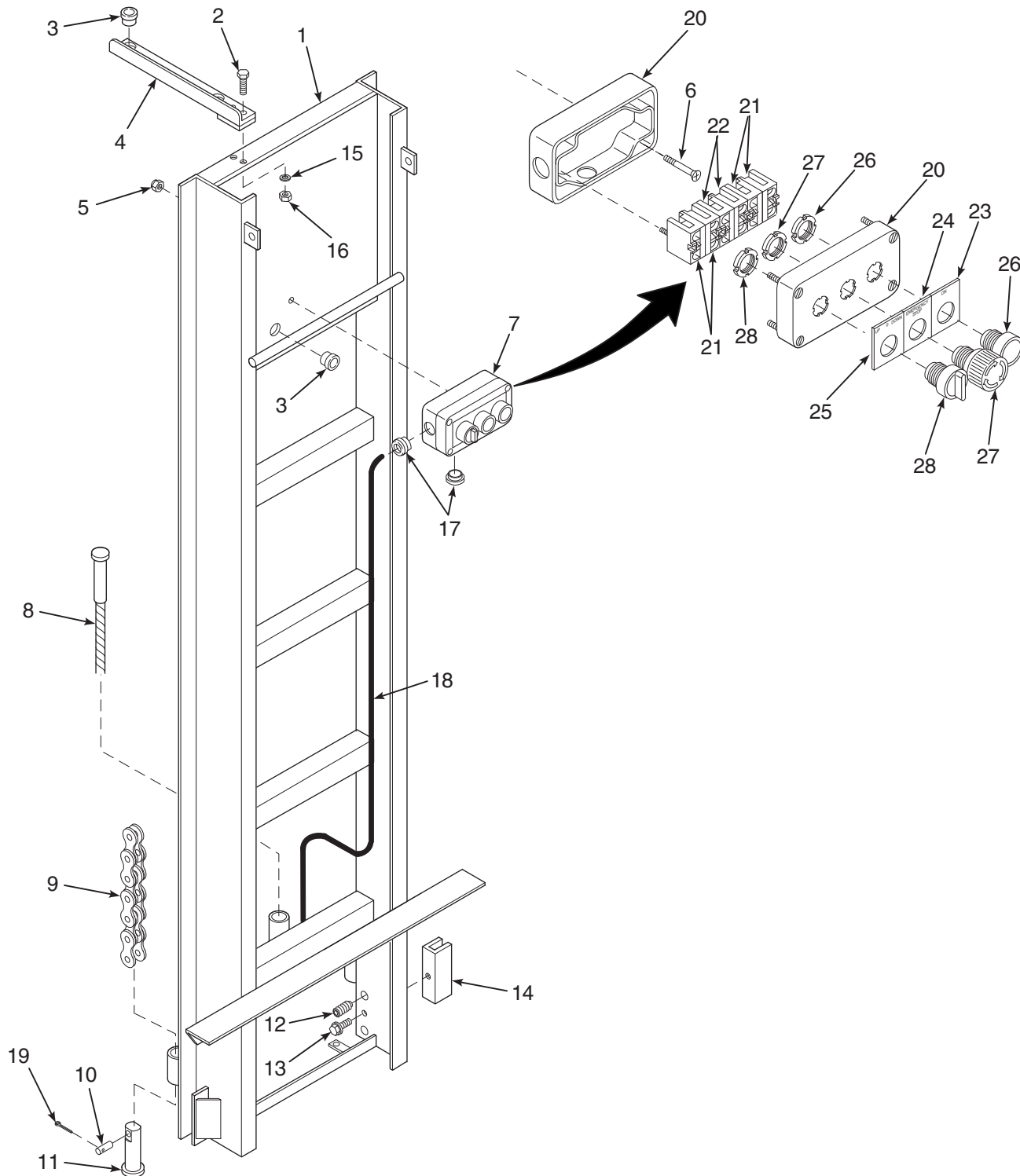
# 6

## Parts List

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## 6-1 TOP MAST PARTS LIST

Refer to Table 6-1 for the parts list for the top mast.



**Figure 6-1. Top Mast Exploded View**



Table 6-1. Top Mast Parts List

Item No.	Part No.	Description	Qty
1	B16-01-0024	Top Mast Weldment	1
2	0090-0014	Screw, 1/4-20 x 2-1/4 in.	2
3	B01-09-0026	Grommet, Plastic	3
4	B29-00-0076	Bracket, Outreach	1
5	0090-0181	Nut, Lock, 8-32	3
6	0090-0813	Screw, 8-32 x 3/4 in.	3
7	B01-02-0059	Box, Control, Upper	1
8	B40-00-0003	Cable, 3/16 in.	1
9	B40-01-0008	Chain, Lift	2
10	B04-07-0078	Pin, Clevis	2
11	B04-07-0087	Clevis, Lower	2
12	0090-0389	Screw, Adjustment, 1/2-20 x 1/2 in.	4
13	0090-0403	Screw, #10 x 1 in.	2
14	B31-00-0001	Slide Block, Plastic	2
15	0090-0206	Washer, Lock, 1/4 in.	2
16	0090-0159	Nut, Hex, 1/4-20	2
17	B01-09-0029	Bushing, Strain Relief	2
18	B05-01-0034	Cable, SJO, 18-2	80 in.
19	0090-0860	Pin, Cotter	2
20	B19-00-0001	Box Only, 3-Position	1
21	B01-02-0005	Contact, NO	4
22	B01-02-0006	Contact, NC	2
23	B00-00-0015	Plate, ON	1
24	B00-00-0017	Plate, Stop, Emergency	1
25	B00-00-0016	Plate, Up/Down	1
26	B01-02-0003	Button, Push, Flush	1
27	B01-02-0004	Button, Stop, Emergency	1
28	B01-02-0025	Switch, Selector	1
*	B03-00-0009	Chain Assy, includes items 9, 10, 11, and 19	1

\*NOTE: It is recommended that chain parts be purchased as an assembly.

## 6-2 CENTER MAST PARTS LIST

Refer to Table 6-2 for the parts list for the center mast.

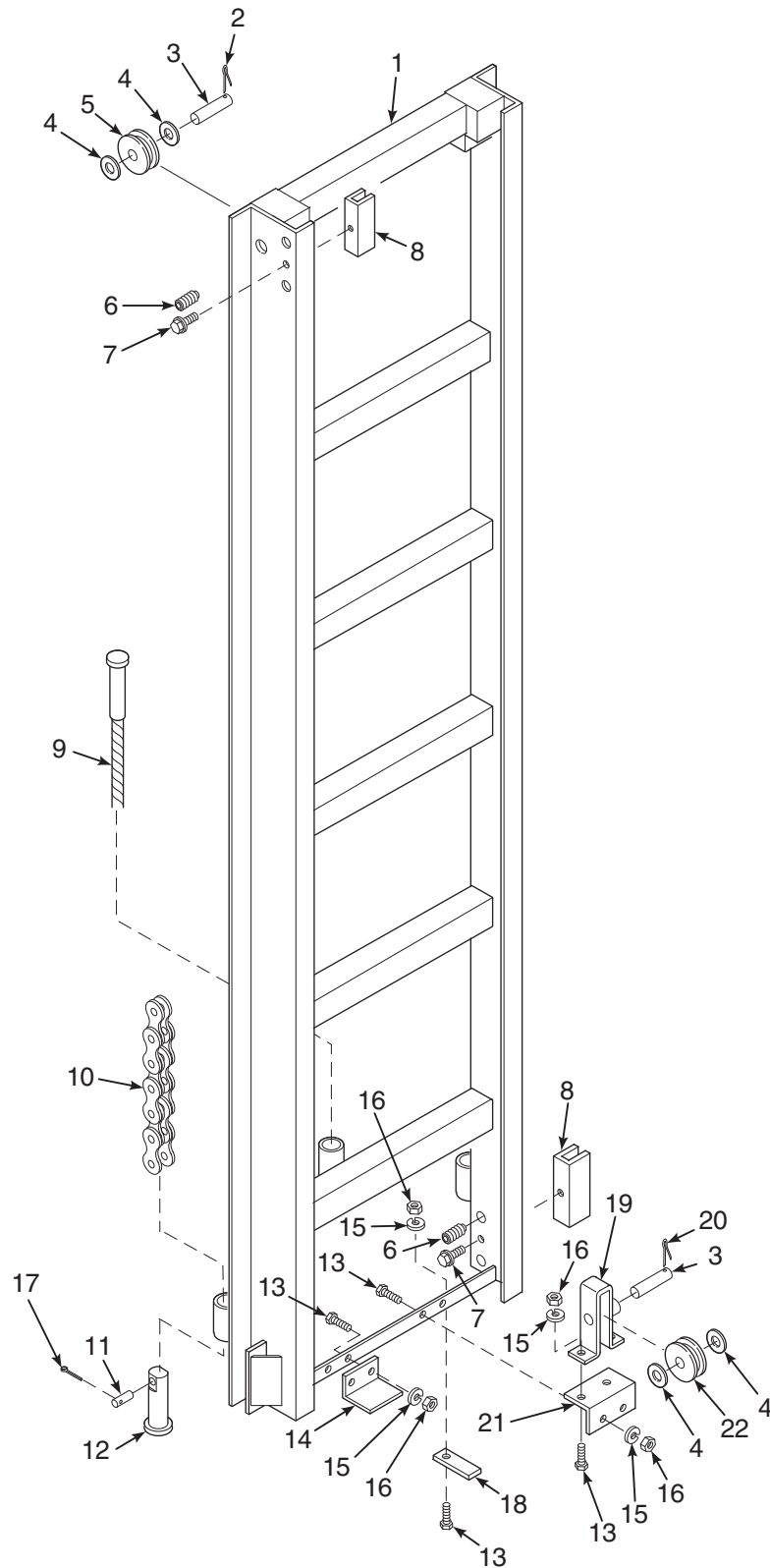


Figure 6-2. Center Mast Exploded View

Table 6-2. Center Mast Parts List

Item No.	Part No.	Description	Qty
1	B16-01-0020	Center Mast Weldment	1
2	0090-0770	Pin, Cotter 3/16 x 1-1/2 in.	2
3	B36-01-0002	Sheave Axle	3
4	0090-0425	Washer, 5/8 in.	6
5	B26-00-0009	Chain Sheave Assembly	2
6	0090-0389	Screw, Adjustment, 1/2-20 x 1/2 in.	8
7	0090-0403	Screw, #10 x 1 in.	4
8	B31-00-0001	Slide Block, Plastic	4
9	B40-00-0003	Cable, 3/16 in.	1
10	B40-01-0008	Chain, Lift	2
11	B04-07-0078	Pin, Clevis	2
12	B04-07-0087	Clevis, Lower	2
13	0090-0042	Bolt, 3/8-16 x 1 in.	7
14	B29-00-0033	Mast Stop	1
15	0090-0210	Washer, Lock, 3/8 in.	7
16	0090-0162	Nut, 3/8-16	7
17	0090-0860	Pin, Cotter	1
18	0064-0363	Actuator, Limit Switch	1
19	B29-00-0078	Bracket, Weldment	1
20	0090-0147	Pin, Cotter	1
21	B24-01-0008	Mounting Bracket	1
22	B26-00-0001	Sheave, Cable	1
*	B03-00-0009	Chain Assy, includes items 10, 11, 12, and 17	1

\*NOTE: It is recommended that chain parts be purchased as an assembly.

## 6-3 LOWER MAST PARTS LIST

Refer to Table 6-3 for the parts list for the lower mast.

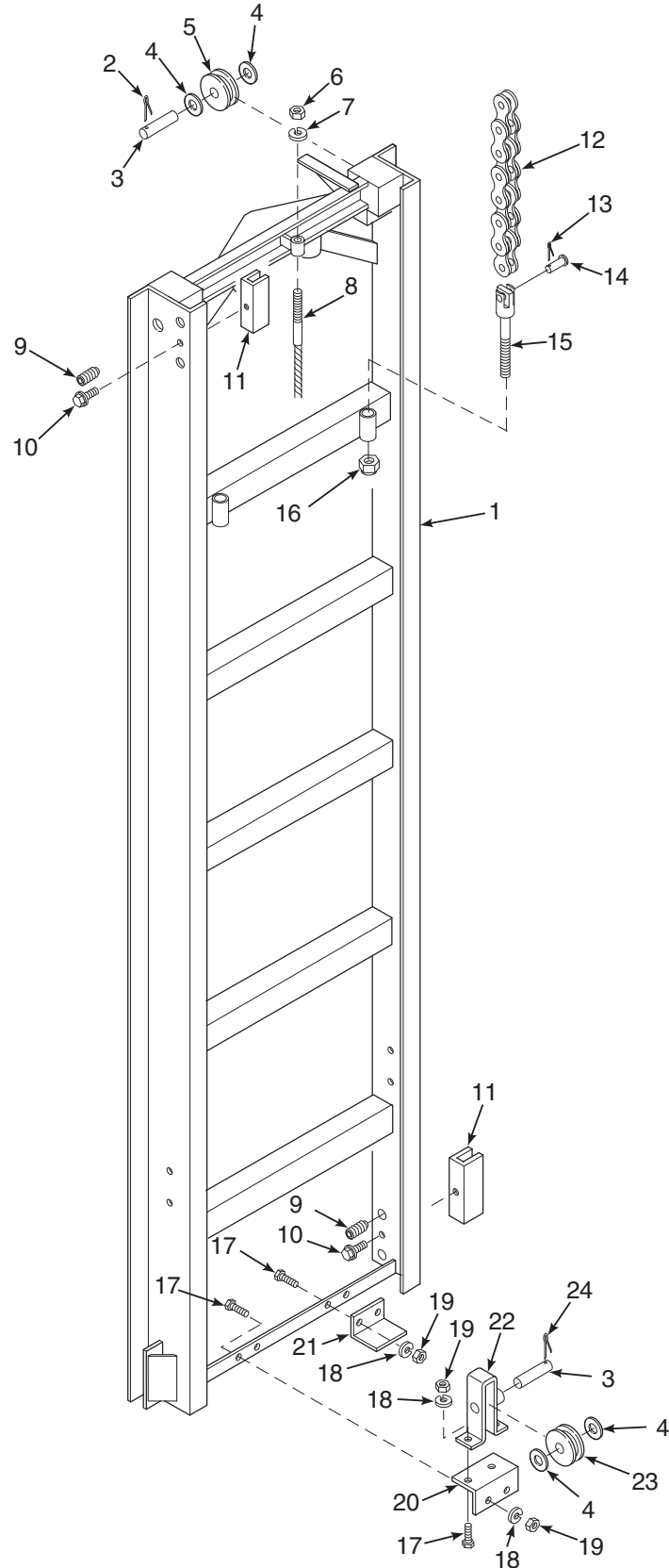


Figure 6-3. Lower Mast Exploded View

Table 6-3. Lower Mast Parts List

Item No.	Part No.	Description	Qty
1	B16-01-0021	Lower Mast Weldment	1
2	0090-0770	Pin, Cotter 3/16 x 1-1/2 in.	2
3	B36-01-0002	Sheave Axle	3
4	0090-0425	Washer, Flat, 5/8 in.	6
5	B26-00-0009	Chain Sheave Assembly	2
6	0090-0188	Nut, Lock, 3/8-16	1
7	0090-0422	Washer, Flat, 3/8	1
8	B40-00-0003	Cable	1
9	0090-0389	Screw, Adjustment, 1/2-20 x 1/2 in.	8
10	0090-0403	Screw, #10 x 1	4
11	B31-00-0001	Slide Block, Plastic	4
12	B40-01-0008	Chain, Lift	2
13	0090-0860	Pin, Cotter	2
14	B04-07-0078	Pin, Clevis	2
15	B04-07-0088	Clevis, Upper	2
16	0090-0192	Nut, Lock, 1/2-13	2
17	0090-0042	Bolt, 3/8-16 x 1 in.	6
18	0090-0210	Washer, Lock, 3/8 in.	6
19	0090-0162	Nut, 3/8-16	6
20	B24-01-0008	Mounting Bracket	1
21	B29-00-0033	Mast Stop	1
22	B29-00-0078	Bracket, Weldment	1
23	B26-00-0001	Sheave, Cable	1
24	0090-0147	Pin, Cotter	1
*	B03-00-0009	Chain Assy, includes items 12, 13, 14, and 15	1

\*NOTE: It is recommended that chain parts be purchased as an assembly.

## 6-4 REAR COMPARTMENT PARTS LIST

Refer to Table 6-4 for the parts list for the rear compartment.

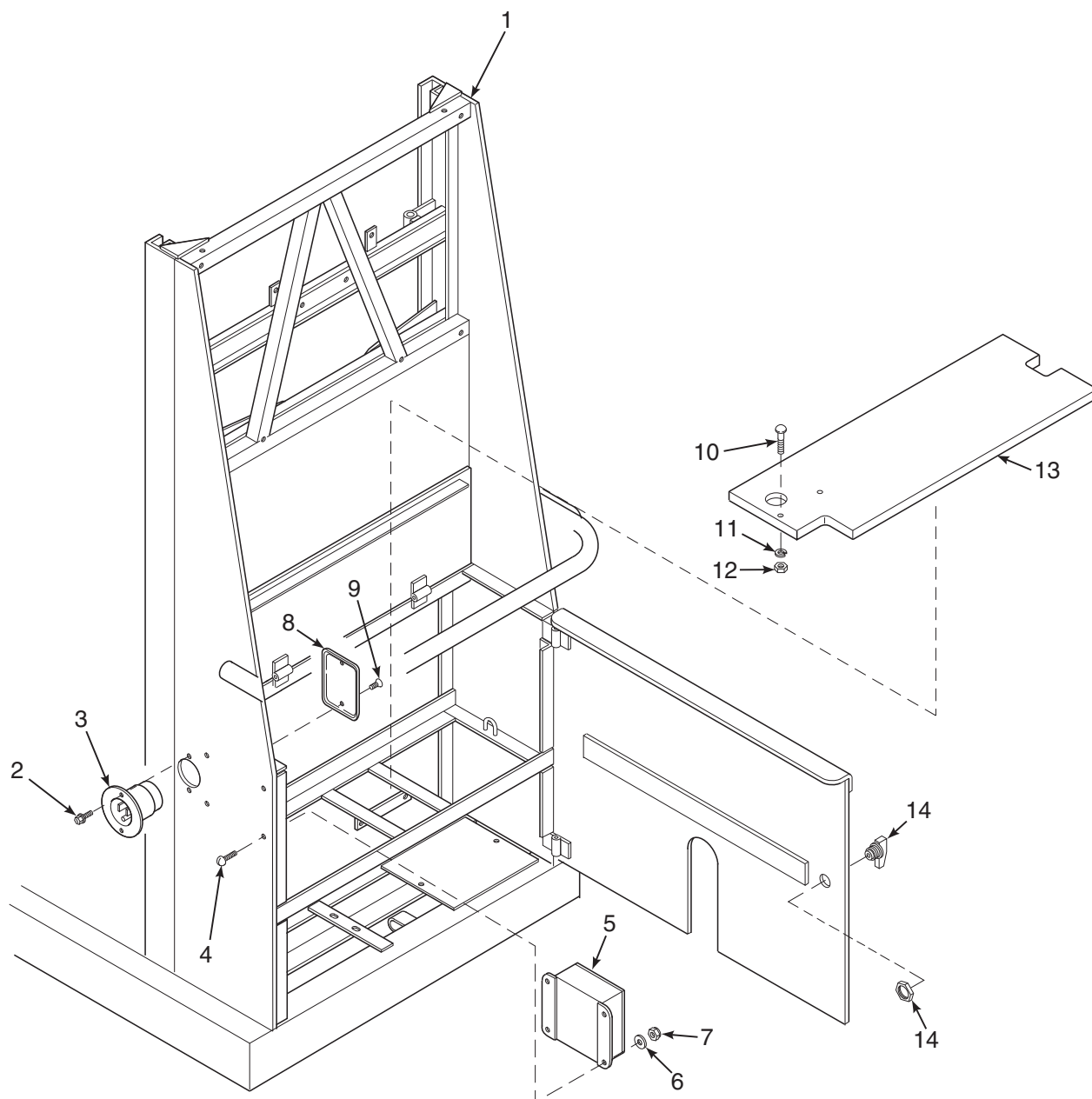


Figure 6-4. Rear Compartment Exploded View

Table 6-4. Battery Compartment Parts List

Item No.	Part No.	Description	Qty
1	B11-01-0087	Base Weldment	1
2	0090-0344	Screw, Threadcut, 10-24 x 1/2 in.	2
3	B01-10-0003	Receptacle, Flush Mount	1
4	0090-0813	Screw, 8-32 x 3/4 in.	4
5	B19-00-0022	Box, Black, TomCat	1
6	0090-0415	Washer, Flat, #10	4
7	0090-0181	Nut, Lock, 8-32	4
8	B18-00-0026	Cover, (with screws)	1
9	(part of 8)	Screw	2
10	0090-0125	Bolt, Carriage, 1/4-20 x 1-1/4 in.	1
11	0090-0206	Washer, Lock, 1/4 in.	1
12	0090-0159	Nut, 1/4-20	1
13	B44-00-0002	Board	1
14	B37-00-0002	Lock Assy., Utility	1

## 6-5 HYDRAULIC PUMP COMPARTMENT PARTS LIST

Refer to Table 6-5 for the parts list for the hydraulic pump compartment.

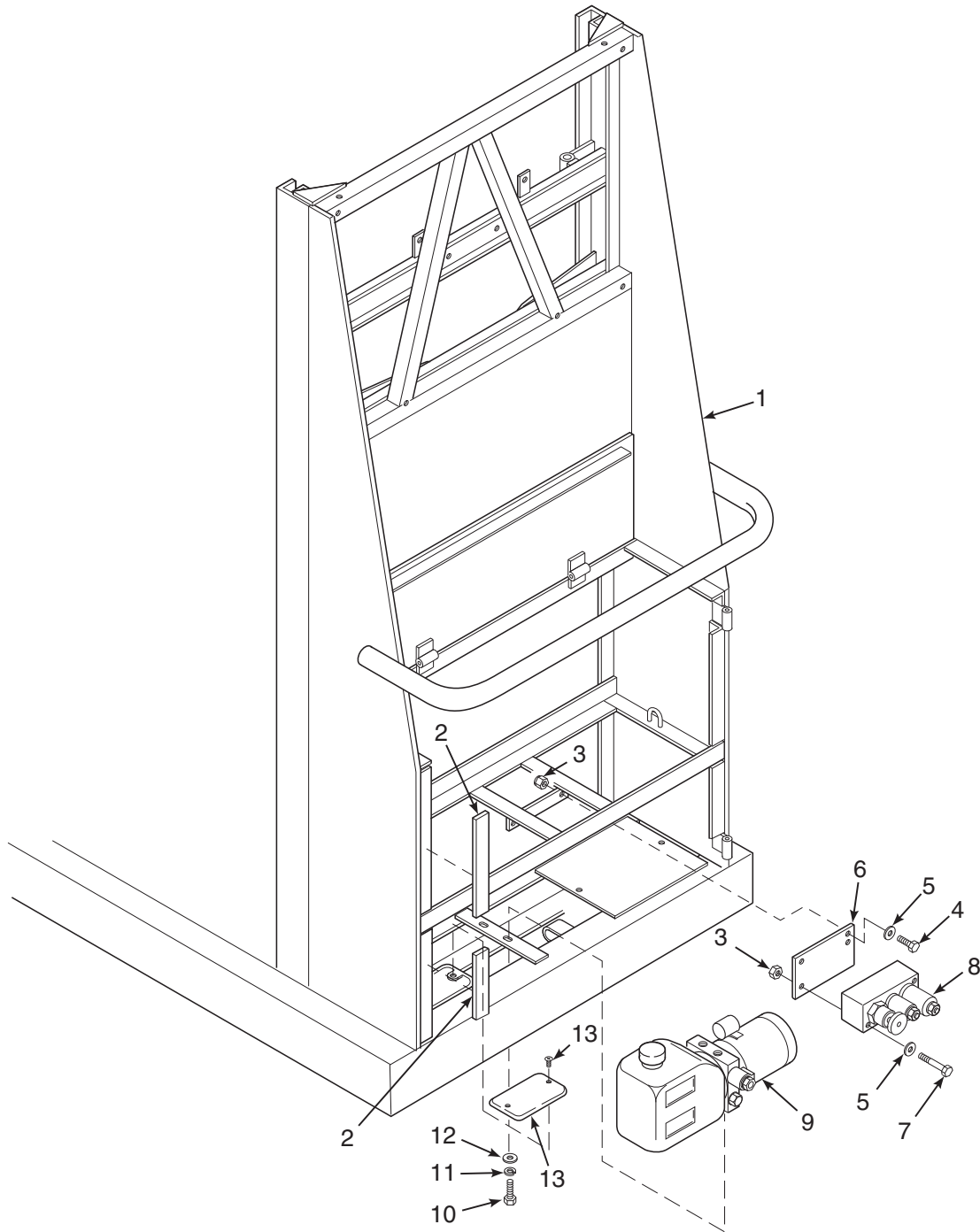


Figure 6-5. Hydraulic Pump Compartment Exploded View



**Table 6-5. Hydraulic Pump Compartment Parts List**

<b>Item No.</b>	<b>Part No.</b>	<b>Description</b>	<b>Qty</b>
1	B11-01-0087	Base Weldment	1
2	B05-00-0006	Tape, Foam Adhesive	2 ft.
3	0090-0183	Nut, Lock, 1/4-20	6
4	0090-0005	Bolt, 1/4-20 x 3/4	2
5	0090-0419	Washer, Flat, 1/4 in.	4
6	B29-00-0116	Bracket, Hydraulic Valve	1
7	0090-0014	Bolt, 1/4-20 x 2-1/2 in.	2
8	B02-04-0047	Valve, Combination	1
9	B02-05-0011	Pump, Hydraulic	1
10	0090-0040	Bolt, 3/8-16 x 3/4 in.	2
11	0090-0210	Washer, Lock	2
12	0090-0422	Washer, Flat	2
13	B18-00-0026	Cover, (with 2 screws)	1

## 6-6 UPPER BASE PARTS LIST

Refer to Table 6-6 for the parts list for the upper base.

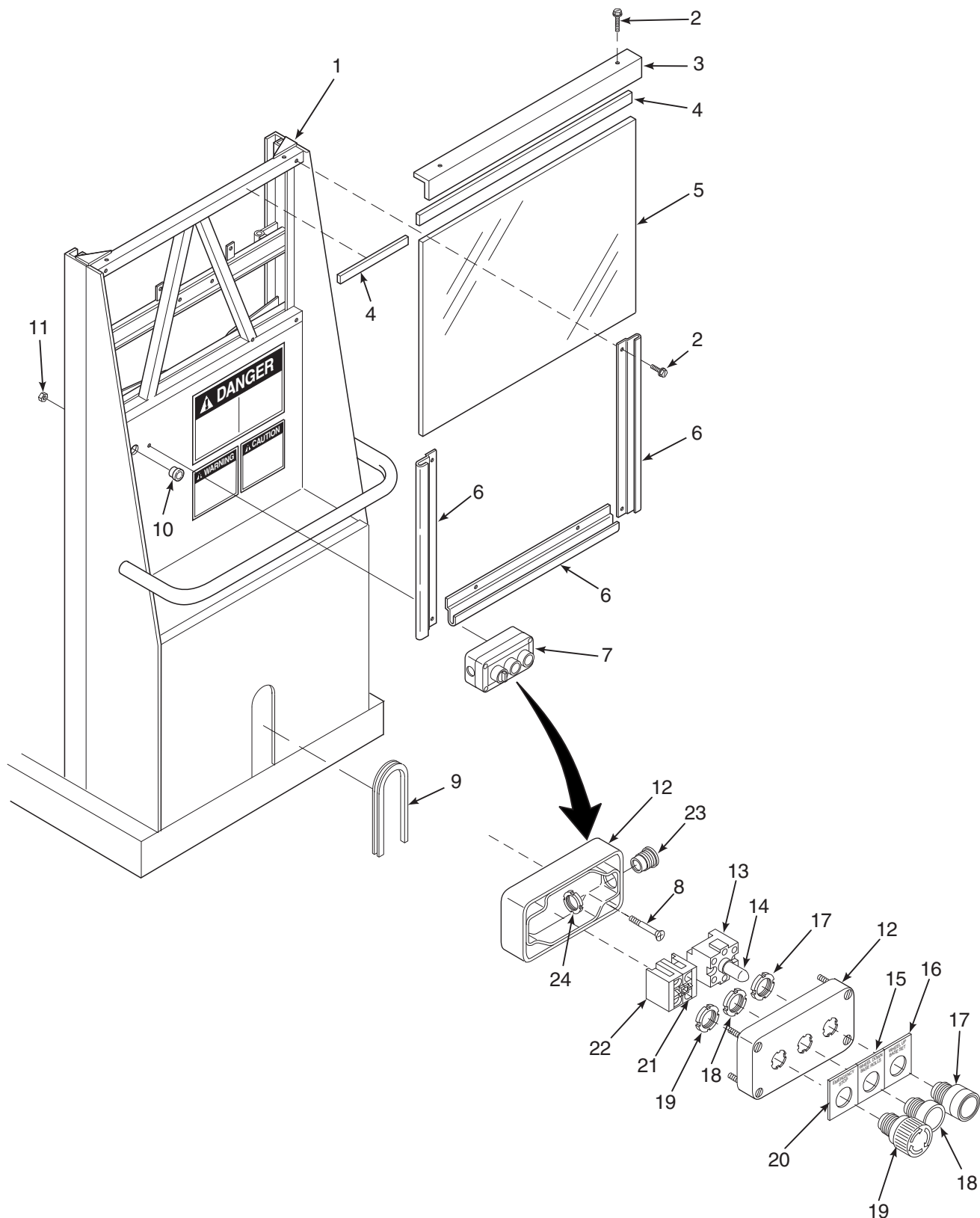


Figure 6-6. Upper Base Exploded View

Table 6-6. Upper Base Parts List

Item No.	Part No.	Description	Qty
1	B11-01-0087	Base Weldment	1
2	0090-0344	Screw, Threadcut, 10-24 x 1/2 in.	8
3	B07-01-2003	Edge, Top Cover	1
4	B05-00-0006	Tape, Foam Adhesive	32 in.
5	B18-00-0108	Plexiglass, 1/8 in.	1
6	B24-01-0009	Frame, Aluminum	3
7	B01-02-0058	Box, Control, Lower	1
8	0090-0813	Screw, 8-32 x 3/4 in.	2
9	B34-00-0005	Trim, Rubber	1
10	B01-09-0027	Grommet, Plastic	1
11	0090-0181	Nut, Lock, 8-32	2
12	B19-00-0001	Box Only, 3-Position	1
13	B01-02-0029	Socket, Light, Contact with	1
14	B01-10-0042	Light Bulb, 12v	1
15	B00-00-0091	Plate, Wheel Down	1
16	B00-00-0092	Plate, Wheel Up	1
17	B01-02-0028	Button, Push, Lighted	1
18	B01-02-0003	Button, Push, Flush	1
19	B01-02-0004	Button, Stop, Emergency	1
20	B00-00-0017	Plate, Stop, Emergency	1
21	B01-02-0005	Contact, NO	1
22	B01-02-0006	Contact, NC	1
23	B01-10-0001	Receptacle, Female, 3-Wire	1
24	B04-07-0012	Nut, Elec. Drive, 1/2"	1

## 6-7 BASE MAST PARTS LIST

Refer to Table 6-7 for the parts list for the base mast.

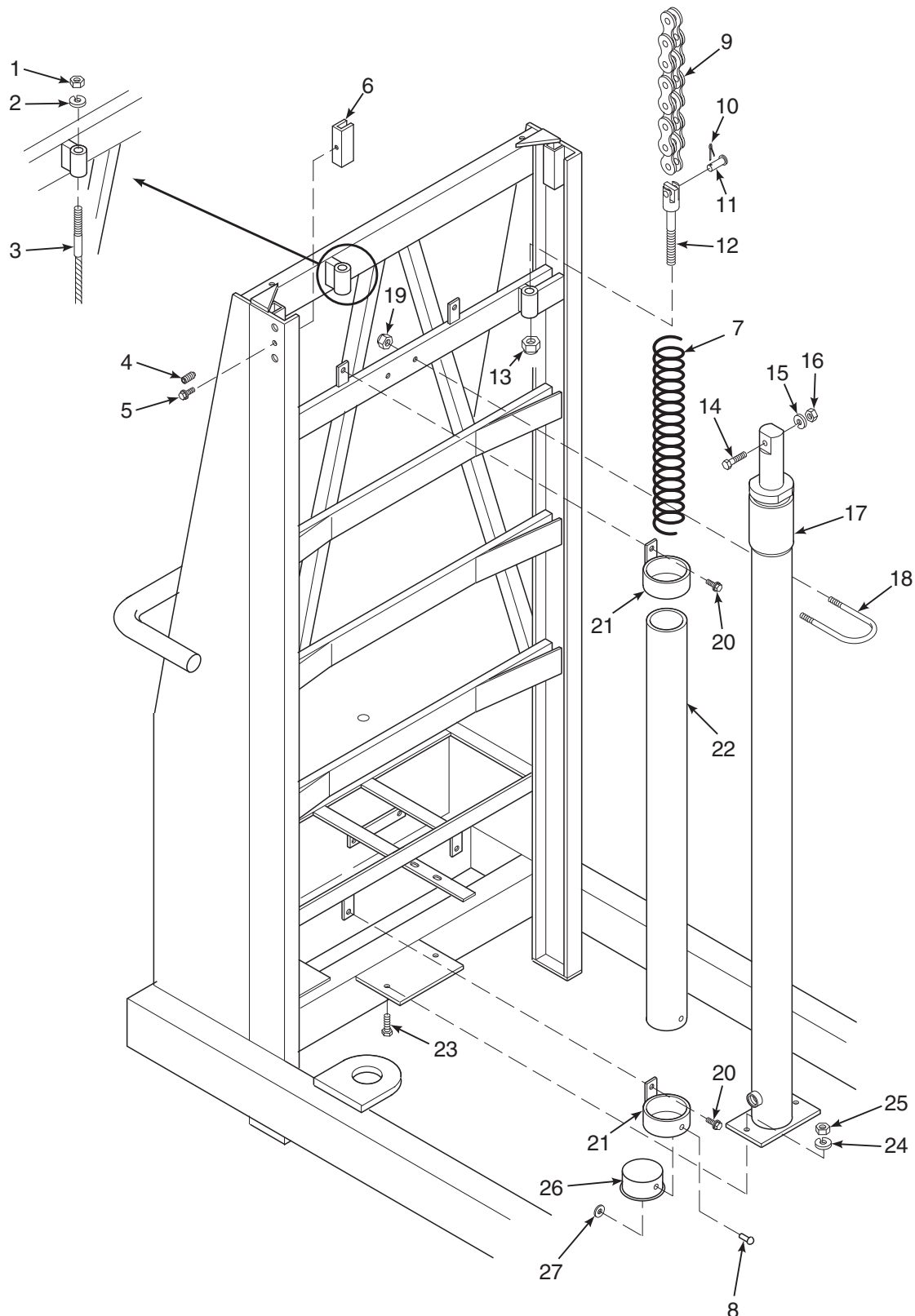


Figure 6-7. Base Mast Exploded View

Table 6-7. Base Mast Parts List

Item No.	Part No.	Description	Qty
1	0090-0188	Nut, Lock, 3/8-16	1
2	0090-0422	Washer, Flat, 3/8 in.	1
3	B40-00-0003	Cable	1
4	0090-0389	Screw, Adjustment, 1/2-20 x 1/2 in.	4
5	0090-0403	Screw, #10 x 1 in.	2
6	B31-00-0001	Slide Block, Plastic	2
7	B01-01-0046	Cord, Retractable	1
8	0090-0684	Rivet, Pop, 3/16 x 1/2 in.	2
9	B40-01-0008	Chain, Lift	2
10	0090-0860	Pin, Cotter, 1.6 mm	2
11	B04-07-0078	Pin, Clevis	2
12	B04-07-0088	Clevis, Upper	2
13	0090-0192	Nut, Lock, 1/2-13	2
14	0090-0071	Bolt, 1/2-13 X 2-1/2 in.	1
15	0090-0212	Washer, Lock, 1/2 in.	1
16	0090-0166	Nut, Hex, 1/2-13	1
17	B02-03-0018	Cylinder, Hydraulic Lift, 1.5 in. Diameter	1
18	0090-0654	Clamp, U-bolt, 5/16-18 x 2-1/2 x 2-5/8	1
19	0090-0185	Nut, Lock, 5/16-18	2
20	0090-0344	Screw, Threadcut, 10-24 x 1/2	2
21	B29-00-0049	Retainer, Tube	2
22	B00-00-0007	Tube, Plastic	1
23	0090-0043	Bolt, 3/8-16 x 1-1/4	2
24	0090-0219	Washer, Lock, 3/8	2
25	0090-0162	Nut, Hex, 3/8-16	2
26	B00-00-0008	Plug, Plastic	1
27	0090-0498	Washer, Flat, 3/16 in.	2
*	B03-00-0009	Chain Assy, includes items 9, 10, 11, and 12	1

\*NOTE: It is recommended that chain parts be purchased as an assembly.

## 6-8 LOWER BASE PARTS LIST

Refer to Table 6-8 for the parts list for the lower base.

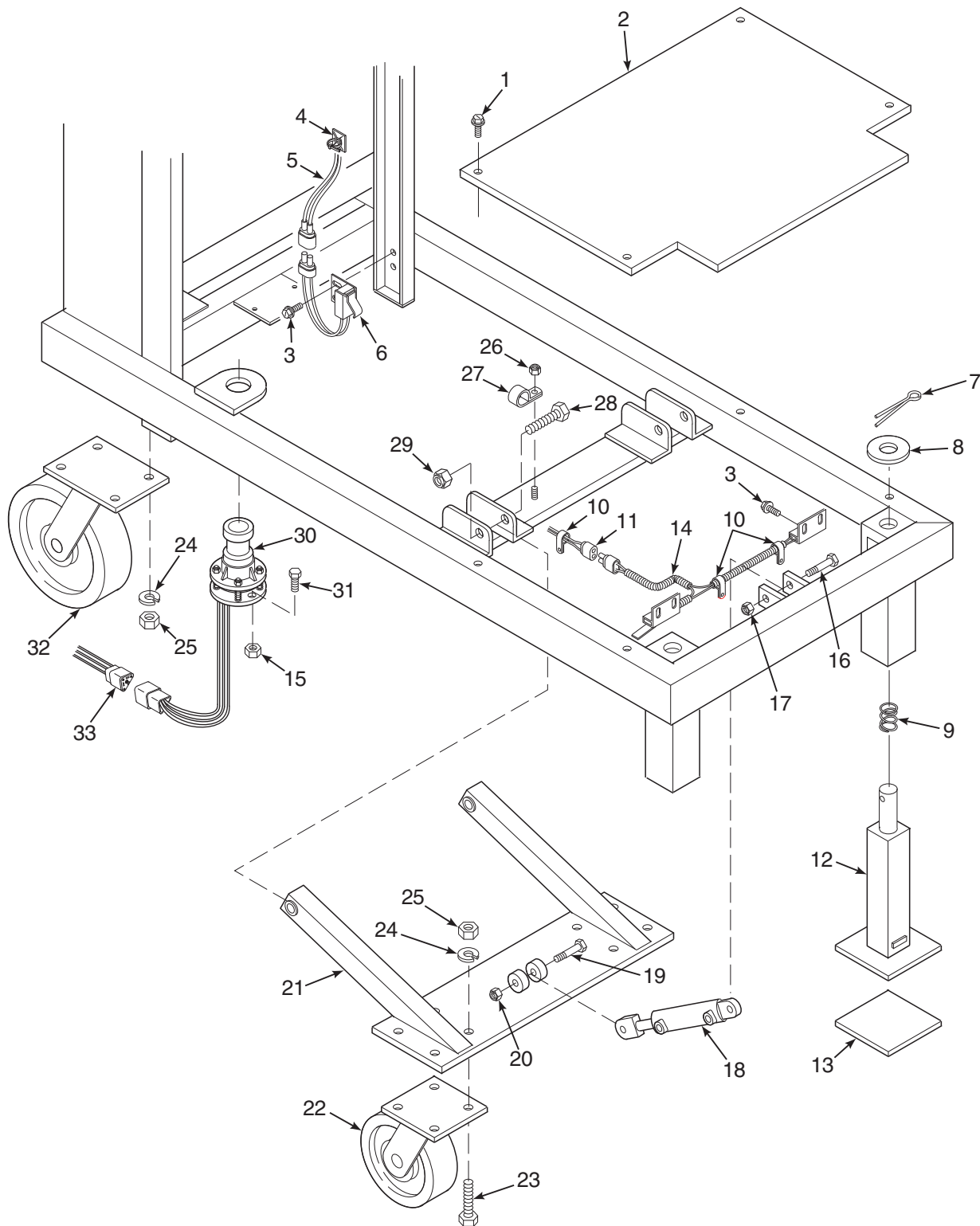


Figure 6-8. Lower Base Exploded View

Table 6-8. Lower Base Parts List

Item No.	Part No.	Description	Qty
1	0090-0344	Screw, Threadcut, 10-24 x 1/2 in.	4
2	B18-00-0107	Cover	1
3	0090-0344	Screw, Threadcut, 10-24 x 1/2 in.	6
4	B04-07-0015	Clamp, Cable	2
5	B01-01-0123	Cable Assembly, Mast Switch	1
6	B01-03-0040	Switch, Limit, Mast	1
7	0090-0770	Pin, Cotter	2
8	0090-0195	Washer, Flat, 3/4 in.	2
9	B39-00-0027	Spring	2
10	B04-07-0032	Clamp, Cable, DG-6	3
11	B01-01-0122	Cable Assembly, Foot Switch	1
12	B11-01-0085	Foot, Inner	2
13	B23-02-0034	Foot, Pad	2
14	B01-03-0039	Foot Switch Assembly	1
15	0090-0183	Nut, Lock, 1/4-20	2
16	0090-0049	Bolt, 3/8-16 x 2-1/4 in.	1
17	0090-0188	Nut, Lock, 3/8-16	1
18	B02-03-0010	Cylinder, Hydraulic Wheel	1
19	0090-0054	Bolt, 3/8-16 x 3-1/2 in.	1
20	0090-0188	Nut, Lock, 3/8-16	1
21	B11-01-0073	Arm Weldment, Hydraulic Cylinder	1
22	B08-01-0019	Caster, Rigid, 6 in.	2
23	0090-0042	Bolt, 3/8-16 x 1 in.	8
24	0090-0210	Washer, Lock, 3/8 in.	16
25	0090-0162	Nut, Hex, 3/8-16	16
26	0090-0183	Nut, Lock, 1/4-20	3
27	B04-07-0035	Clamp, Cable, DG-14	3
28	0090-0463	Bolt, 1/2-13 x 4 in.	2
29	0090-0192	Nut, Lock, 1/2-13	2
30	B01-10-0135	Sensor, Level	1
31	0090-0005	Bolt, 1/4-20 x 3/4	2
32	B08-01-0002	Caster, 8 in.	2
33	B01-01-0113	Plug, Level Sensor	1

## 6-9 PLATFORM PARTS LIST

Refer to Table 6-9 for the parts list for the platform.

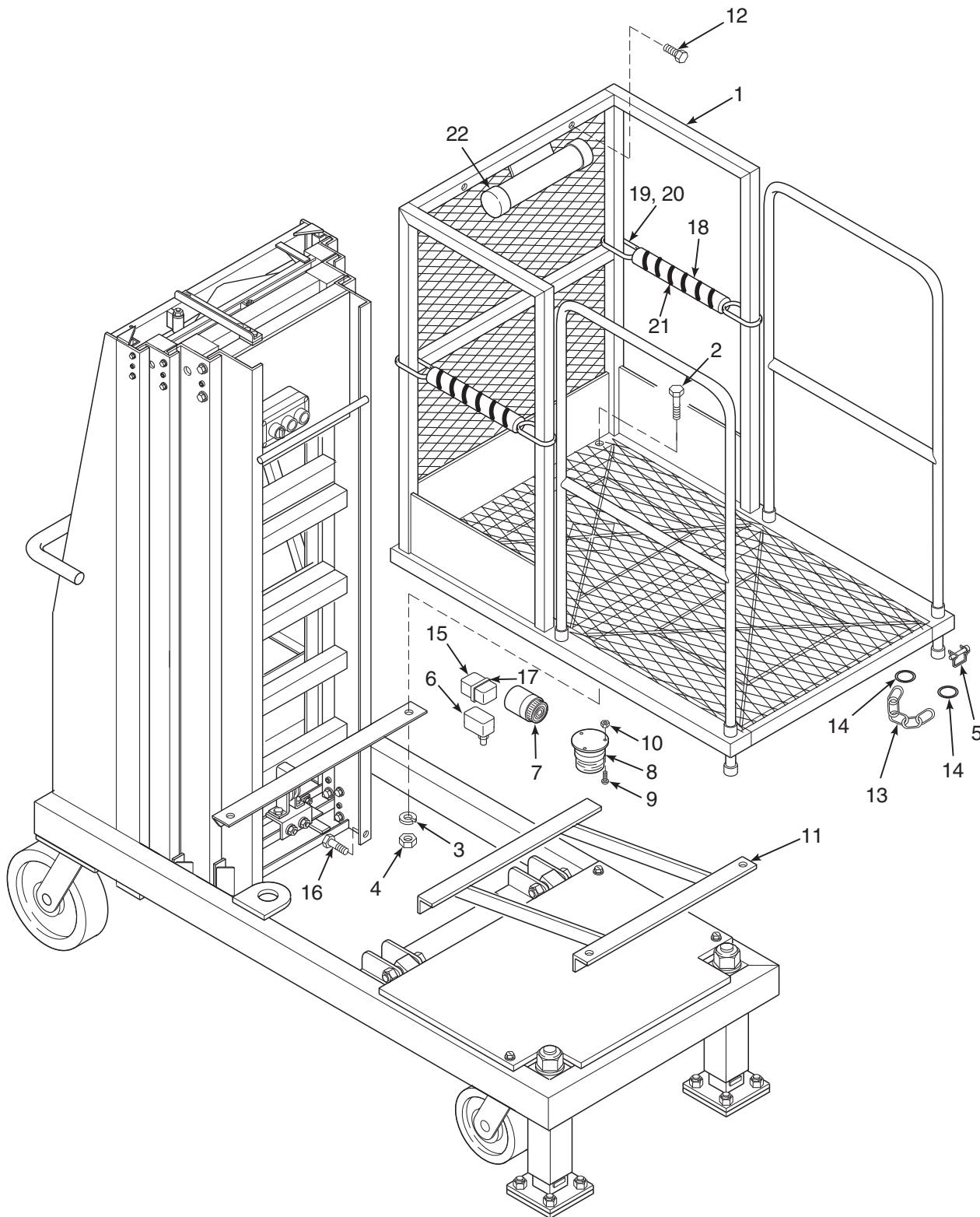


Figure 6-9. Platform Exploded View



Table 6-9. Platform Parts List

Item No.	Part No.	Description	Qty
1	B17-00-0087	Platform Weldment	1
2	0090-0051	Bolt, 3/8-16 x 2-3/4 in.	4
3	0090-0210	Washer, Lock, 3/8 in.	8
4	0090-0162	Nut, 3/8-16	8
5	0068-061	Pin, Snap	2
6	B01-03-009	Switch, Limit	1
7	B01-10-0002	Alarm, Audible	1
8	B01-10-0004	Light	1
9	0090-0802	Screw, 10-24 x 7/8 in.	3
10	0090-0182	Nut, Lock, 10-24	3
11	B17-00-0058	Support, Platform	1
12	0090-0048	Bolt, 3/8-16 x 2 in.	2
13	B40-00-0019	Chain	2
14	0090-0552	Ring, Key	4
15	B01-03-0002	Cover	1
16	0090-0042	Bolt, 3/8-16 x 1 in.	2
17	B01-09-0030	TyRap	1
18	B05-00-0001	Tube, Foam, 13-1/2 in.	2
19	B00-00-0086	Tube, Split, 8-1/2 in.	4
20	B01-09-0030	TyRap	12
21	B06-00-0167	Tape, Strip, 43 in.	2
22	B00-00-0014	Cap, Manual Tube	2

## 6-10 HYDRAULIC UNIT PARTS LIST

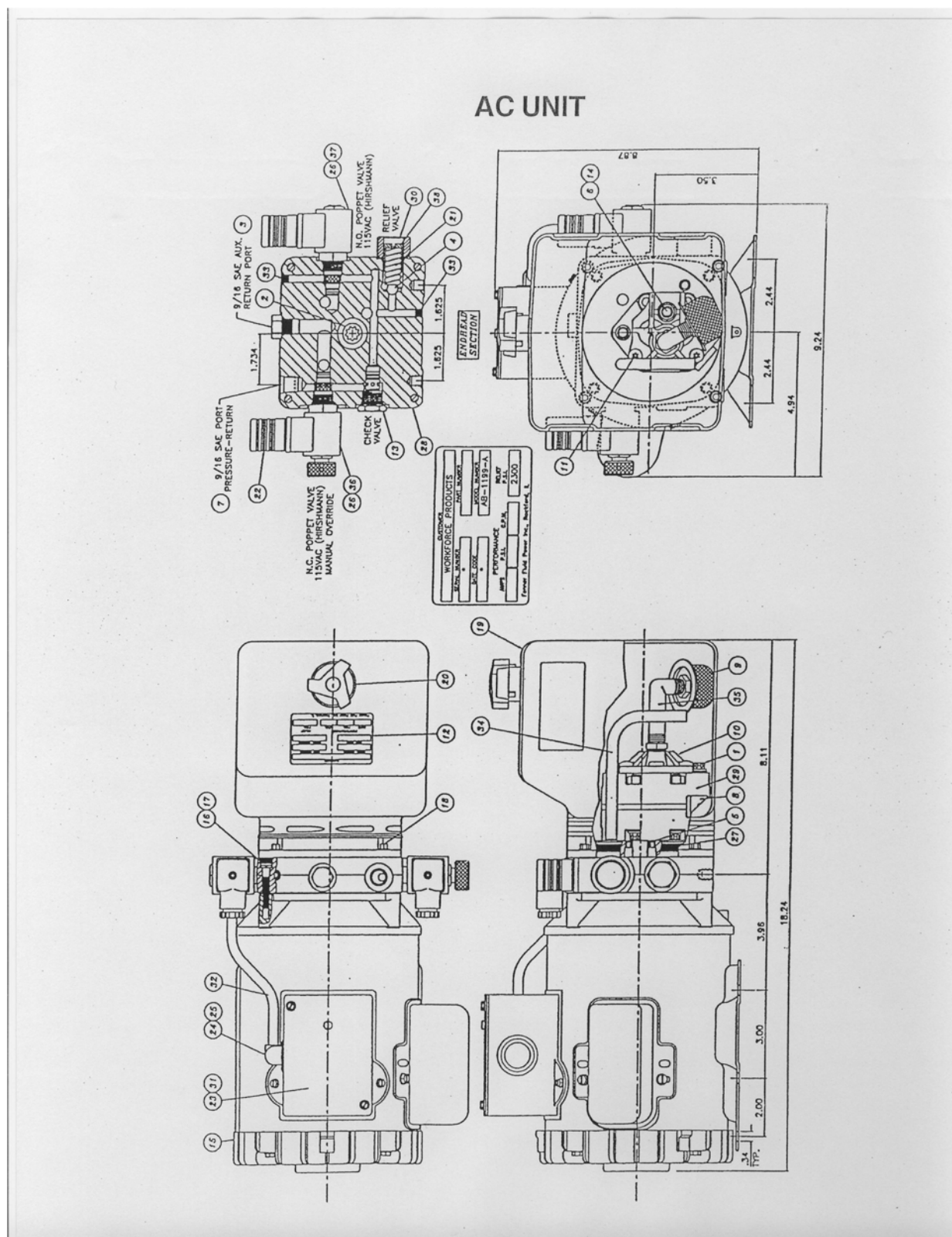


Figure 6-10. Hydraulic Unit Assembly

Table 6-10. Hydraulic Unit Parts List

Item No.	Part No.	Description	Qty
1	B02-15-0088	Bolt, 5/16-24 x 2.75 Torx	2
2	B02-15-0119	Coupler, 9T-20-40	1
3	B02-02-0087	Plug, #6 ORM	1
4	B02-15-0128	Ball, Steel	1
5	B02-15-0091	Seal, Shaft	1
6	B02-15-0006	Washer	1
7	NA		
8	B02-15-0061	Magnet, Plumbing	1
9	B02-15-0121	Filter	1
10	B02-15-0125	Cover, Suction	1
11	B02-15-0126	Screw, Taptite, M6 x 1.0, 12 mm Torx	3
12	NA		
13	B02-15-0197	Valve, Check, Cartridge	1
14	B02-15-0170	Bolt, 5/16-18 x 1.00	1
15	B02-15-0171	AC Motor	1
16	B02-15-0382	Bolt, M6 x 1.0	4
17	B02-15-0383	Washer, Lock	4
18	B02-15-0199	Bolt, 12-24 x 0.50 Hex	4
19	B02-15-0206	Tank, Horizontal Mount, Plastic with Drain	1
20	B02-15-0201	Breather Cap, with Check Valve	1
21	B02-15-0127	Spring, Relief	1
22	B01-09-0041	Plug Connector Hirschmann	2
23	B02-15-0174	Wiring Assembly	1
24	B02-15-0175	Adaptor	1
25	B02-15-0176	Strain Relief	
26	B02-15-0361	Coil, Solenoid, 115VAC	2
27	B02-15-0073	O-Ring	1
28	B02-15-0203	Head, End	1
29	B02-15-0146	Pump Assembly, 1.2	1
30	B02-15-0030	Cap Assembly, Relief	1
31	B01-10-0148	Timer Delay	1
32	B05-01-0034	18-2 Wire	12"
33	B02-15-0204	Plug, 1/16 NPT Flush	2
34	B02-15-0205	Tube, Return, 3/8, 90°	1
35	B02-15-0059	Elbow, Nylon	2
36	B02-15-0357	Valve, Cartridge NC	2
37	B02-15-0351	Valve Body, 2 Way NO	1
38	B02-15-0026	Screw, Valve Adjustment	1

## 6-11 HYDRAULIC FITTINGS AND HOSES DIAGRAM

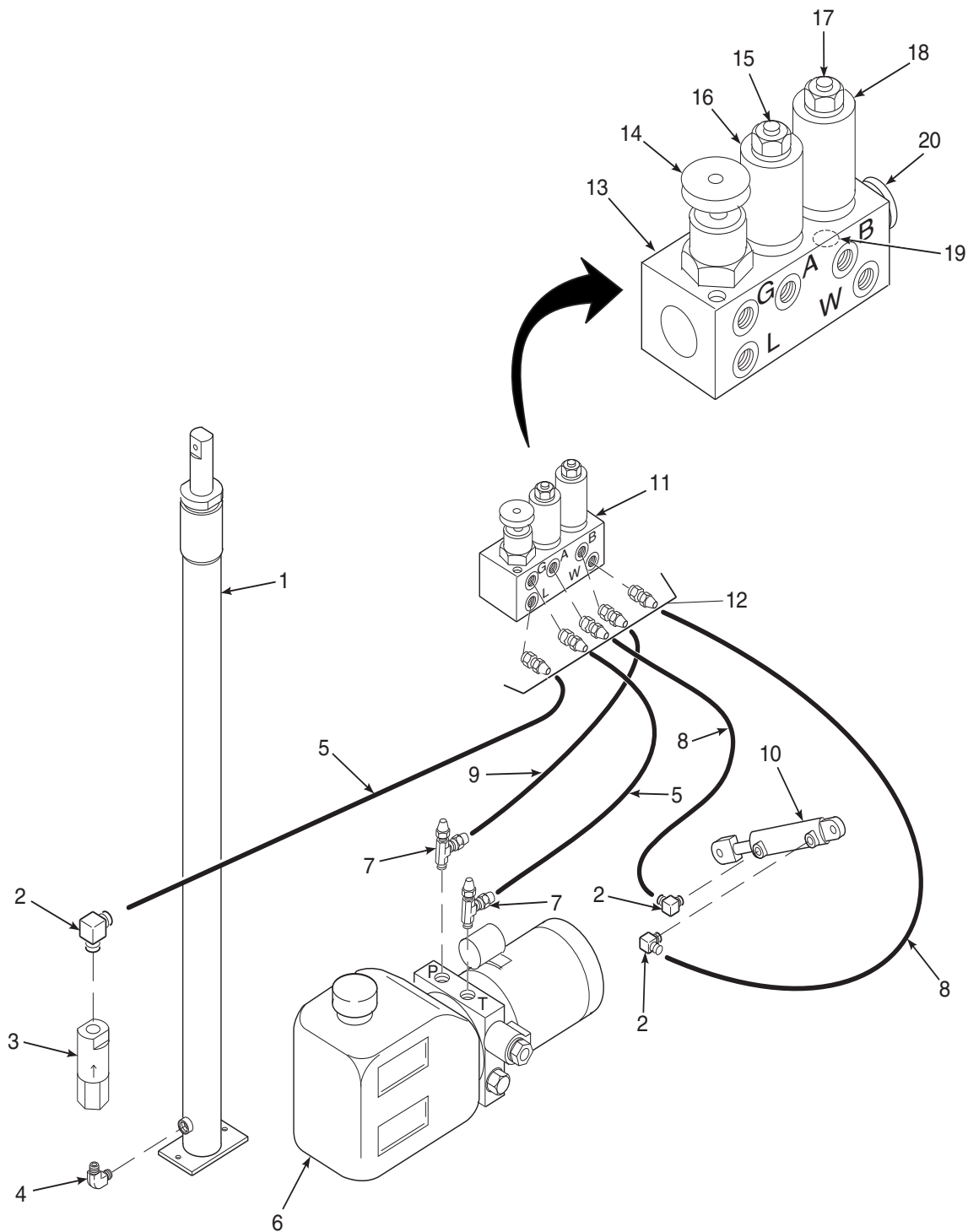
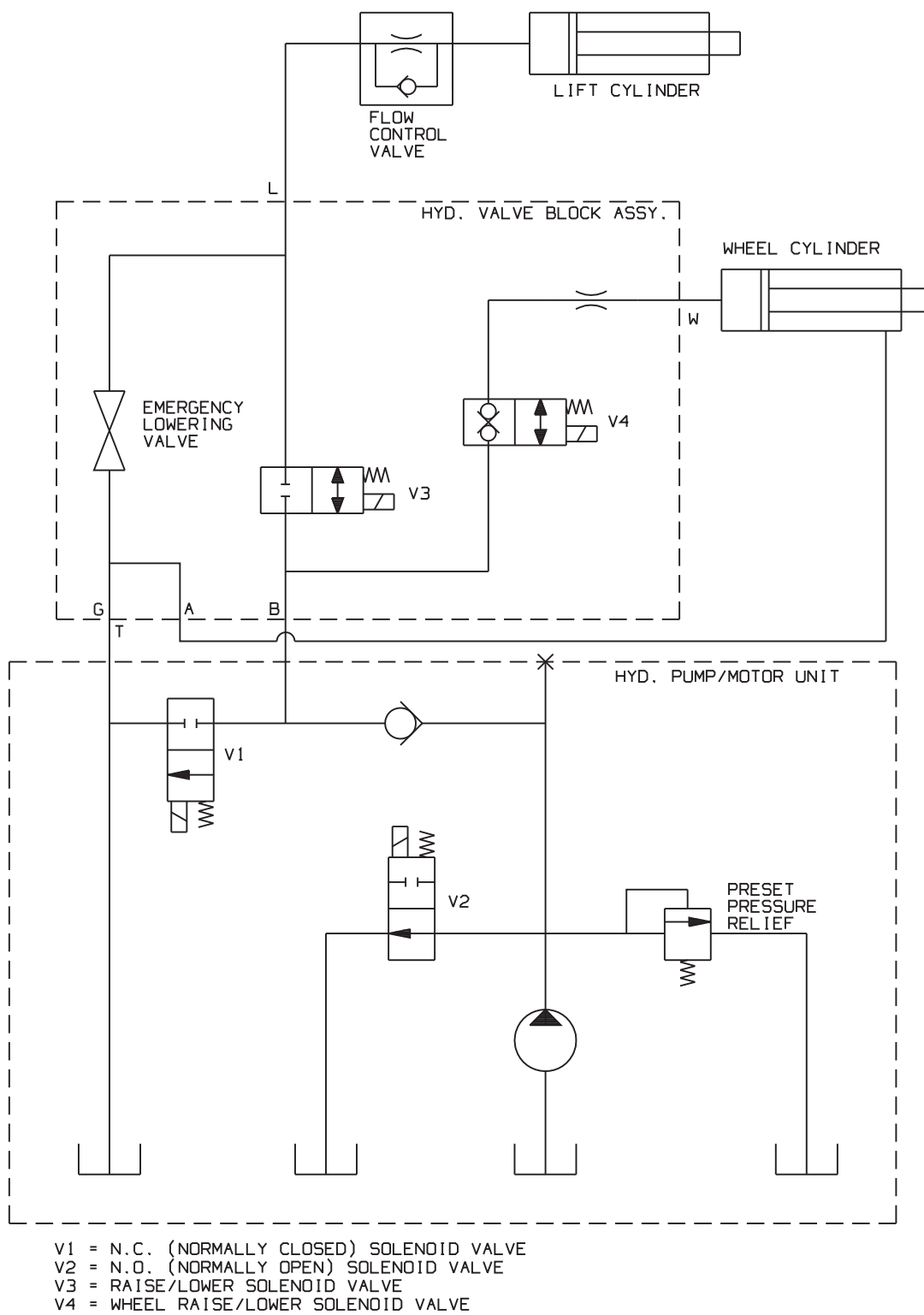


Figure 6-11. Hydraulic Fittings and Hoses Diagram

**Table 6-11. Hydraulic Fittings and Hoses Parts List**

<b>Item No.</b>	<b>Part No.</b>	<b>Description</b>	<b>Qty</b>
1	B02-03-0018	Cylinder, Hydraulic Lift, 1.5 in. Diameter	1
2	B02-02-0002	Fitting, 4JIC-4NPT 90°, 2501-4	3
3	B02-04-0002	Valve, Flow Control, 1.25 in.	1
4	B02-02-0041	Fitting, 4NPT-4NPT 90°	1
5	B02-01-0110	Hose, Hydraulic, 22 in., 4M3K W/2 4-4FJX	2
6	B02-05-0011	Pump, Hydraulic, Standard AC	1
7	B02-02-0072	Fitting, 4JIC-6ORM 90°, 6801-4-6	2
8	B02-01-0113	Hose, Hydraulic, 80 in., 4M3K W/2 4-4FJX	2
9	B02-01-0124	Hose, Hydraulic, 15 in., 4M3K W/2 4-4FJX	1
10	B02-03-0010	Cylinder, Hydraulic Wheel	1
11	B02-04-0047	Manifold Block, Hydraulic	1
12	B02-02-0163	Fitting, 4JIC-6ORM Nip	5
13	B02-04-0047	Valve, Combination (for Stockpickers and Tom Cats)	1
14	B02-14-0036	Valve, Needle, Emergency Down	1
15	B02-14-0038	Valve, Cartridge, NC, Lift Cylinder	1
16	B01-08-0002	Coil, 12v, Lift	1
17	B02-14-0037	Valve, Cartridge, NC, Wheel Cylinder	1
18	B01-08-0011	Coil, 12v, Wheel	1
19	B02-14-0039	Disc, Orifice	1
20	B02-02-0194	Plug, SAE 4	3

## 6-12 HYDRAULIC FITTINGS AND HOSES SCHEMATIC



**Figure 6-12. Hydraulic Fittings and Hoses Schematic**



## 1571/1071 AC Electric LayOut

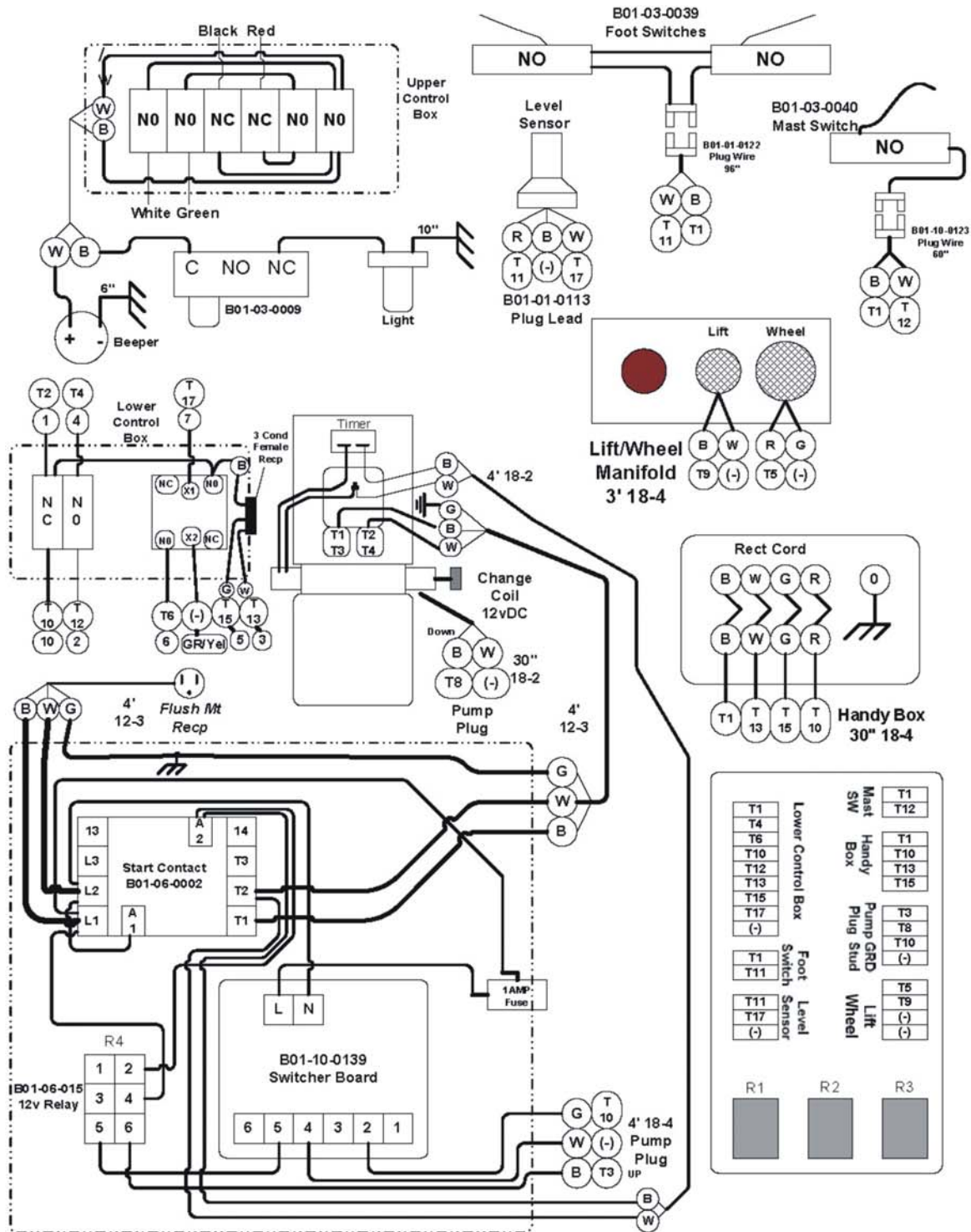


Figure 6-14. Electrical Layout Diagram



# 7

## ANSI Reprint

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The following sections are reprinted from the ANSI A92.3-2006 code in effect at the time of manufacture. Permission to reprint has been granted by the Scaffold Industry Association.

### 5. Responsibilities of Dealers

**5.1 Basic Principles.** Sound principles of safety, training, inspection, maintenance, applications, and operation consistent with all data available regarding the parameters of intended use and expected environment shall be applied in the training of operators, in maintenance, application, and operation of the aerial platform with due consideration of the knowledge that the unit will be carrying personnel.

#### 5.2 Manuals

**5.2.1 Machine Manual(s).** Dealers shall keep and maintain a copy(ies) of the: (1) Operating manual (2) Maintenance manual (3) Parts manual (4) Repair manual The operating manual and maintenance manual shall be provided upon each rental lease or sale delivery and shall be stored in the weather-resistant storage location on the aerial platform. Manual(s) are considered an integral part of the aerial platform and are vital to communicate necessary safety information to owners, users and operators. In addition, repair and parts manuals should be provided with each sale delivery.

**5.2.2 Manual of Responsibilities.** The current Manual of Responsibilities for Dealers, Owners, Users, Operators, Lessors, Lessees, and Brokers of manually propelled elevating work platforms shall be provided and stored in the weather-resistant storage compartment.

**5.3 Predelivery Preparation.** Aerial platforms shall be inspected, serviced, and adjusted to manufacturer's requirements prior to each delivery by sale, lease, or rental.

#### 5.4 Maintenance, Inspection and Repair.

**5.4.1 Maintenance.** When a dealer accomplishes preventive maintenance on the aerial platform, it shall be in accordance with the manufacturer's recommendations and on the environment and severity of use.

**5.4.2 Inspection.** When the dealer accomplishes frequent and annual inspections, they shall be in accordance with the manufacturer's manuals and instructions.

**5.4.3 Repairs.** Repairs accomplished to correct malfunctions and problems shall be in accordance with the manufacturer's manuals and instructions.

**5.5 Maintenance Safety Precautions.** Before adjustments and repairs are started on an aerial platform, the following precautions shall be taken as applicable: (1) All controls in the "off" position and all operating features secured from inadvertent motion by brakes, blocks, or other means (2) Power plant stopped and starting means rendered inoperative (3) Elevating assembly and platform lowered to the full down position, if possible, or otherwise secured by blocking or cribbing to prevent dropping (4) Hydraulic oil pressure relieved from all hydraulic circuits before loosening or removing hydraulic components (5) Safety props or latches installed where applicable as described by the manufacturer (6) Precautions specified by the manufacturer

**5.6 Replacement Parts.** When parts or components are replaced, they shall be identical or equivalent to original aerial platform parts or components.

**5.7 Training.** The dealer shall offer appropriate training to facilitate owners, users and operators to comply with requirements set forth in this standard regarding the inspection, maintenance, use, application and operation of the aerial platform.

**5.8 Familiarization upon Delivery.** Upon delivery by sale, lease, rental or any form of use, the dealer shall have the responsibility with the person designated by the receiving entity for accepting the aerial platform to: (1) Identify the weather-resistant compartment for manual(s) storage (2) Confirm that the manual(s), as specified by the manufacturer, are on the aerial platform (3) Review control functions (4) Review safety devices specific to the model aerial platform being delivered (5) Review loading and unloading procedures and the use of tilt-back feature(s) when applicable

**5.9 Dealer as a User.** Whenever a dealer directs personnel to operate an aerial platform (loading, unloading, inspecting, sales demonstrations, or any form of use), the dealer shall assume the responsibilities of users as specified in Section 7 of this standard. All personnel authorized to operate the aerial platform shall have been: (1) Trained (2) Familiarized with the aerial platform to be operated (3) Made aware of the responsibilities of operators as outlined in Section 8 of this standard

**5.10 Assistance to Owners and Users.** If a dealer is unable to answer an owner's or user's question relating to rated capacity, intended use, maintenance, repair, inspection, or operation of the aerial platform, the dealer shall obtain the proper information from the manufacturer and provide that information to the owner or user.

**5.11 Record Retention and Dissemination.**

**5.11.1 Record Retention.** The dealer shall retain the following records for at least 4 years: (1) Name and address of the purchaser of each aerial platform by serial number and the date of delivery (2) Records of the pre-delivery preparation performed prior to each delivery (3) Name of the person(s) trained (4) Name of the person(s) providing the training (5) Name of the person(s) receiving familiarization with the aerial platform upon each delivery unless the individual has been provided with familiarization on the same model, or one having characteristics consistent with the one being delivered, within the prior 90 days (6) Name of the person(s) providing the familiarization with the aerial platform upon each delivery (7) Records of frequent and annual machine inspections accomplished (8) Records of repairs accomplished to correct malfunctions and problems

**5.11.2 Proof of Training.** The dealer should provide trainees who successfully complete training a means to evidence that they are trained if such proof is requested by the trainee. The document evidencing training shall include the following information: (1) Name of trainee

(2) Name of entity providing training or retraining (3) Name of trainer(s) (4) Clear identification that training covered Manually Propelled Elevating Work Platforms (5) Date of the training

**5.11.3 Record Dissemination.** Upon request, the dealer should provide the following information: (1) To the owner of the aerial platform, a copy of frequent or annual inspections performed (2) To the owner of the aerial platform, a copy of repairs accomplished

(3) To a user, proof of training for an operator, including name of the trainer and the date of training (4) To a user, the name of the person(s) receiving familiarization upon delivery of the aerial platform

**5.12 Modifications.** Modification, alteration or remanufacture of the aerial platform shall be made only with prior written permission of the manufacturer.

**5.13 Manufacturer's Safety Bulletins.** The dealer shall comply with safety-related bulletins as received from the manufacturer.

**5.14 Responsibilities upon Sale.** When the aerial platform is sold, the dealer: (1) Shall, upon delivery, ensure the operating and maintenance manuals are conveyed to the owner (2) Shall, upon delivery, provide a copy of the current Manual of Responsibilities (3) Should, within 60 days of sale, provide repair and parts manuals (4) Shall, within 60 days of sale, notify the manufacturer or its successor (if existing) of the sale, providing the full name and address of the purchaser (5) Should, if the aerial platform is used, accomplish an annual machine inspection prior to delivery and provide a copy to the purchaser within 60 days of the sale (6) Shall, upon delivery, familiarize the person designated by the receiving entity with the aerial platform being acquired.

## **6. Responsibilities of Owners**

**6.1 Basic Principles.** Sound principles of safety, training, inspection, maintenance, application, and operation consistent with all data available regarding the parameters of intended use and expected environment shall be applied in the performance of the responsibilities of owners with due consideration of the knowledge that the unit will be carrying personnel.

**6.2 Responsibilities Upon Purchase.** Upon purchase of the aerial platform, the buyer: (1) Shall ensure the operating and maintenance manuals have been received (2) Should acquire repair and parts manuals within sixty days (60) of acquisition (3) Shall within sixty days (60) of acquisition of the aerial platform provide the manufacturer with the full name and address of the buyer along with the model and serial number of the aerial platform acquired (4) Shall, if the aerial platform is used, ensure that frequent and annual inspections are current (5) Shall become familiar with and conform to the responsibilities of owners as set forth in the current Manual of Responsibilities for Manually Propelled Elevating Aerial Platforms

### **6.3 Manuals.**

**6.3.1 Machine Manual(s).** Owners shall provide a copy(ies) of the operating and maintenance manual(s) with each rental, lease, or sales delivery by ensuring they are properly stored in the weather-resistant compartment that is a part of the aerial platform. The manual(s) is considered an integral part of the aerial platform and is vital to communicate necessary safety information to owners, users and operators. In addition, repair and parts manual(s) should be provided upon each sale delivery.

**6.3.2 Manual of Responsibilities.** The current Manual of Responsibilities for Dealers, Owners, Users, Operators, Lessors, Lessees, and Brokers of manually propelled elevating work platforms shall be provided and stored in the weather-resistant storage compartment.

### **6.4 Maintenance, Inspection and Repair.**

**6.4.1 Maintenance.** The owner of an aerial platform shall arrange that the maintenance specified in this standard is properly performed on a timely basis. The owner shall establish a preventive maintenance program in accor-

dance with the manufacturer's recommendations and on the environment and severity of use of the aerial platform.

**6.4.2 Inspection.** The owner shall arrange for frequent and annual inspections to be performed in accordance with the recommendations of the manufacturer. All malfunctions and problems identified in the inspection shall be corrected before the aerial platform is returned to service.

**6.4.3 Repairs.** When the aerial platform is damaged or in need of repair, all malfunctions and problems identified shall be corrected before the aerial platform is returned to service.

**6.5 Predelivery Preparation.** Aerial platforms shall be inspected, serviced, and adjusted in accordance with the manufacturer's requirements prior to each delivery by sale, lease, or rental.

**6.6 Frequent Inspection.** The owner of an aerial platform shall ensure that a frequent inspection is performed in accordance with the manufacturer's instructions, on an aerial platform: (1) That was purchased used. This inspection shall be accomplished unless it is determined that the frequent and annual inspections are current (2) That has been in service for 3 months or 150 hours, whichever comes first (3) That has been out of service for a period longer than 3 months

The inspection shall be made by a person qualified as a mechanic on the specific type of aerial platform or one having similar design characteristics. The inspection shall be in accordance with items specified by the manufacturer for a frequent inspection and shall include, but not be limited to, the following: (1) All functions and their controls for speed(s), smoothness, and limits of motion (2) Emergency lowering means (3) All chain and cable mechanisms for adjustment and worn or damaged parts (4) All emergency and safety devices (5) Lubrication of all moving parts, inspection of filter element(s), hydraulic oil, engine oil, and coolant, as specified by the manufacturer (6) Visual inspection of structural components and other critical components, such as fasteners, pins, shafts, and locking devices (7) Placards, warnings, and control markings (8) Items specified by the manufacturer (9) Correction of all malfunctions and problems identified and further inspection, if necessary

**6.7 Annual Inspection.** The owner of an aerial platform shall ensure that an annual inspection is performed on the aerial platform no later than 13 months from the date of the prior annual inspection. The inspection shall be made by a person qualified as a mechanic on the specific type of aerial platform or one having similar design characteristics. The inspection shall be in accordance with items specified by the manufacturer for an annual inspection. The owner shall not place the aerial platform into service until all malfunctions and problems have been corrected.

**6.8 Maintenance Safety Precautions.** Before adjustments and repairs are started on an aerial platform, the following precautions shall be taken as applicable: (1) All controls in the "off" position and all operating features secured from inadvertent motion by brakes, blocks, or other means (2) Power plant stopped and starting means rendered inoperative (3) Elevating and platform lowered to the full down position, if possible, or otherwise secured by blocking or cribbing to prevent dropping (4) Hydraulic oil pressure relieved from all hydraulic circuits before loosening or removing hydraulic components (5) Safety props or latches installed where applicable as described by the manufacturer (6) Precautions specified by the manufacturer

**6.9 Replacement Parts.** When parts or components are replaced, they shall be identical or equivalent to original aerial platform parts or components.

**6.10 Maintenance Training.** The owners shall train their maintenance personnel in inspection and maintenance of the aerial platform in accordance with 6.2 through 6.11 of this standard, and with the manufacturer's recommendations.

#### **6.11 Training.**

**6.11.1 Operator Training.** Whenever an owner directs or authorizes an employee to operate an aerial platform (loading, unloading, inspecting or any form of use) the owner shall assume the responsibilities of the user as specified in Section 7 of this standard and ensure that the individual has been: (1) Trained (2) Familiarized with the aerial platform to be operated. (3) Made aware of the responsibilities of operators as outlined in Section 8 of this standard

**6.11.2 Assistance to Users.** Upon request of the user, when an owner sells, leases, rents or provides an aerial platform for any form of beneficial use, the owner at that time shall offer to do training or advise the user where training may reasonably be secured.

**6.12 Familiarization upon Delivery.** Upon delivery by sale, lease, rental or any form of use, the owner shall have the responsibility with the person designated by the receiving entity for accepting the aerial platform to: (1) Identify the weather-resistant compartment for manual(s) storage (2) Confirm that the manuals, as specified by the manufacturer, are on the aerial platform (3) Review control functions (4) Review safety devices specific to the model aerial platform being delivered (5) Review loading and unloading procedures and the use of tilt-back feature(s) when applicable

**6.13 Operation.** When an owner operates an aerial platform, the owner shall have the responsibilities of users as specified in Section 7 of this standard, and the operating personnel shall have responsibilities of operators as specified in Section 8 of this standard.

**6.14 Assistance to Users and Operators.** If an owner is unable to answer a user's or operator's questions relating to rated capacity, intended use, maintenance, repair, inspection, or operation of the aerial platform, the owner shall obtain the proper information from the dealer or manufacturer and provide that information to the user or operator.

**6.15 Record Retention and Dissemination.**

**6.15.1 Record Retention.** The owner shall date and retain the following records for at least four (4) years: (1) Name and address of the purchaser of each aerial platform by serial number and date of delivery (2) Written records of the frequent and annual inspections and repairs performed. The record shall include deficiencies found, corrective action accomplished and identification of the person(s) performing the inspection and repairs (3) Written records of repairs accomplished on the aerial platform. The records shall include corrective action accomplished and identification of the person(s) performing the repairs (4) Pre-delivery preparation performed prior to each delivery (5) Name of the person(s) trained (6) Name of the person(s) providing training (7) Name of the person(s) receiving familiarization with the aerial platform upon each delivery unless the individual has been provided with familiarization on the same model, or one having characteristics consistent with the one being delivered, within the prior 90 days (8) Name of the person(s) providing familiarization

**6.15.2 Proof of Training.** Owners providing training should provide successful trainees a means to evidence their training if such proof is requested by the trainee. The document evidencing training shall include the following information: (1) Name of trainee (2) Name of entity providing training or retraining (3) Name of trainer(s) (4) Clear identification that training covered Manually Propelled Elevating Work Platforms (5) Date of the training

**6.15.3 Record Dissemination.** Upon request, an owner accomplishing training and/ or familiarization should provide the following: (1) To a user, proof of training for an operator, including name of the trainer and the date of training (2) To a user, the name of the person(s) receiving familiarization upon delivery of the aerial platform

**6.16 Modifications.** The owner shall not modify or concur in modifications or alteration to the aerial platform without the modifications being approved and certified in writing by the manufacturer.

**6.17 Manufacturer's Safety Bulletins.** The owner shall comply with safety-related bulletins as received from the manufacturer or dealer.

**6.18 Responsibilities upon Sale.** Upon sale of the aerial platform, the seller: (1) Shall, upon delivery, ensure the operating and maintenance manuals are conveyed to the owner (2) Shall, upon delivery, provide a copy of the current Manual of Responsibilities for Manually Propelled Elevating Aerial Platforms to the new owner (3) Should provide repair and parts manuals to the new owner (4) Shall, upon the request of the new owner, offer training or advice where training may reasonably be obtained.

**7. Responsibilities of Users**

**7.1 Basic Principles.** The information in this standard must be supplemented by good job management, safety control, and the application of sound principles of safety, training, inspection, maintenance, application, and operation consistent with all data available regarding the parameters of intended use and expected environment. Since the user has direct control over the application and operation of aerial platforms, conformance with good safety practices in this area is the responsibility of the user and the operating personnel, including the operator. Decisions on the use and operation of the aerial platform must always be made with due consideration for the fact that the aerial platform will be carrying personnel whose safety is dependent on those decisions.

**7.2 Manuals.**

**7.2.1 Machine manuals.** Users shall keep and maintain copy(ies) of the operating and maintenance manual(s) in the weather resistant storage compartment provided by the manufacturer. The manual(s) is considered an integral part of the aerial platform and is vital to communicate necessary safety information to users and operators.

**7.2.2 Manual of Responsibilities.** The current Manual of Responsibilities for

Dealers, Owners, Users, Operators, Lessors, Lessees, and Brokers of manually propelled elevating work platforms shall be provided and stored in the weather-resistant storage compartment.

**7.3 Inspection and Maintenance.** Users shall inspect and maintain the aerial platform as required to ensure proper operation. The frequency of inspection and maintenance shall be based upon the manufacturer's recommendations and be compatible with operating conditions and the severity of the operating environment. Aerial platforms that are not in proper operating condition shall be immediately removed from service until repaired. Repairs shall be made by a qualified person and the repairs shall be in conformance with the manufacturer's recommendations.

**7.3.1 Frequent Inspection.** Users of an aerial platform shall ensure that frequent inspections are conducted as outlined in 6.6 of this standard.

**7.3.2 Annual Inspection.** Users of an aerial platform shall ensure that annual inspections are conducted as outlined in 6.7 of this standard.

**7.3.3 Prestart Inspection.** Before use each day or at the beginning of each shift, the aerial platform shall be given a visual inspection and functional test including but not limited to the following: (1) Operating and emergency controls (2) Safety devices (3) Air, hydraulic and fuel system leaks (4) Cables and wiring harness (5) Loose or missing parts (6) Tires and wheels (7) Placards, warnings, and control markings (8) Outriggers, stabilizers, and other structures (9) Guardrail system (10) Items specified by the manufacturer

**7.3.4 Maintenance Safety Precautions.**

Before adjustments and repairs are started on an aerial platform, the following precautions shall be taken as applicable: (1) All controls in the “off” position and all operating features secured from inadvertent motion by brakes, blocks, or other means (2) Power plant stopped and starting means rendered inoperative (3) Platform lowered to the full down position, if possible, or otherwise secured by blocking or cribbing to prevent dropping (4) Hydraulic oil pressure relieved from all hydraulic circuits before loosening or removing hydraulic components (5) Safety props or latches installed where applicable as described by the manufacturer (6) Precautions specified by the manufacturer

**7.4 Replacement Parts.** When parts or components are replaced, they shall be identical or equivalent to original aerial platform parts or components.

**7.5 Maintenance Training.** The user shall ensure only qualified personnel inspect and maintain the aerial platform in accordance with 7.3, 7.4, and 7.6 of this standard and with the manufacturer’s recommendations.

**7.6 Operator Training and Retraining.** Whenever a user directs or authorizes an individual to operate an aerial platform, the user shall ensure that the person has been: (1) Trained before being assigned to operate the aerial platform

(2) Familiarized with the aerial platform to be operated (3) Made aware of the responsibilities of operators as outlined in Section 8 of this standard (4) Retrained, if necessary, based on the user’s observation and evaluation of the operator

**7.6.1 Trainee Records.** A record of the trainee’s aerial platform instruction shall be maintained by the user for at least four (4) years.

**7.7 Familiarization Before Use.** The user shall permit only properly trained personnel to operate an aerial platform. The user shall ensure that before use the operator is familiar with the model of the aerial platform to be operated, and specifically: (1) Knows where the weather-resistant compartment for manual storage is located (2) Knows the operating and maintenance manuals supplied by the manufacturer are stored in the weather-resistant compartment and is familiar with the operating and safety manuals (3) Understands all control functions, placards and warnings (4) Is aware of and understands all safety devices specific to the model aerial platform being used (5) Understands loading and unloading procedures and the use of tilt-back feature(s) when applicable

**7.8 Work Place Inspection.** Before the aerial platform is used and during use, the user shall check the area in which the aerial platform is to be used for possible hazards such as, but not limited to: (1) Drop-offs or holes (2) Slopes (3) Bumps and floor obstructions (4) Debris (5) Overhead obstructions and electrical hazards (6) Hazardous locations (reference ANSI/NFPA 505-1996) (7) Inadequate surface and support to withstand all load forces imposed by the aerial platform in all operating configurations (8) Wind and weather conditions (9) Presence of unauthorized persons (10) Other possible unsafe conditions

**7.9 Determination of Hazardous Locations.** It shall be the responsibility of the user to determine the hazard classification of the intended location of operation. Aerial platforms operated in hazardous locations shall be approved in accordance with, and of the type required, by ANSI/NFPA 505-1996.

**7.10 Operator Warnings and Instruction.** The user shall direct personnel operating the aerial platform to be in compliance with the provisions set forth in this standard. The user shall monitor their performance and supervise their work to ensure the use, application and operation of the aerial platform is in conformance with the provisions set forth in section 8 of this standard, warn personnel of potential hazards, provide means to protect against identified hazards, and explain the potential consequences of not following proper operating guidelines. Instructions and guidelines regarding proper operation shall include, but not necessarily be limited to the following issues and subjects: (1) Fall protection. The guardrail system of the aerial platform provides fall protection. If occupant(s) of the platform are required to wear personal fall protection equipment, occupants shall comply with instructions provided by the aerial platform manufacturer regarding anchorage(s). (2) Slope. The aerial platform shall not be operated in any manner on slopes exceeding those for which the aerial platform is rated by the manufacturer. (3) Deployment of stability enhancing means. Outriggers, stabilizers, extendible axles, axle locks, or other stability enhancing means shall be deployed and locked into place as required by the manufacturer. (4) Guardrail system. Guardrails shall be installed and positioned, and access gates or openings shall be closed per the manufacturer’s

instructions. (5) Distribution of load. The load and its distribution on the platform and any platform extension(s) shall be in accordance with the manufacturer's rated capacity for that specific configuration. (6) Maintaining overhead clearance. The operator shall be instructed to ensure that adequate clearance is maintained from overhead obstructions and energized electrical conductors and parts. (7) Electrocution hazard. All applicable safety related work practices intended to prevent electric shock covered by the Code of Federal Regulations (CFR) 1910.333 shall be defined and explained to the operator by a qualified person. In particular, such person shall direct the operator, commensurate with the operator's qualifications to maintain the appropriate minimum approach distance (MAD) from energized power lines and parts covered by CFR 1910.333 (c). (8) Personal protective equipment. The user shall direct the operator to ensure all personnel on the platform wear personal protective equipment as required. (9) Personnel footing. The user shall direct the operator to maintain firm footing on the platform while working thereon. Climbing by occupants on the midrail or top rail of the aerial platform is prohibited. The use of planks, ladders, or any other devices on the platform for achieving additional height or reach is prohibited. (10) Precaution for moving equipment. When moving equipment or vehicles are present, special precautions shall be taken to comply with local ordinances or safety standards established for the workplace. Warnings such as, but not limited to, flags, roped off areas, flashing lights, and barricades shall be used as appropriate. (11) Reporting problems or malfunctions.

The user shall direct the operator to immediately report to a supervisor any problem(s) or malfunction(s) that become evident during operation. The user shall ensure all problems and malfunctions that affect the safeties of operations are repaired prior to continued use. (12) Reporting potentially hazardous locations. The user shall direct the operator to immediately report to a supervisor any potentially hazardous location(s) that become evident during operation. (13) Hazardous location operation. Operation of aerial platforms not approved and marked for operation in a hazardous location shall be prohibited. (14) Entanglement. Care shall be taken to prevent rope, electric cords, and hoses, etc., from becoming entangled in the aerial platform. (15) Capacity limitation. Rated capacity shall not be exceeded when loads are transferred to the platform at any level. (16) Work area. The user shall direct the operator to ensure that the area surrounding the aerial platform is clear of personnel and equipment before lowering the platform. (17) Fueling. The engine (if applicable) shall be shut down while fuel tanks are being filled. Fueling shall be done in a well ventilated area free of flames, sparks, or other hazards that may cause fire or explosion. (18) Battery charging. Batteries shall only be charged in well-ventilated area free of flames, sparks, or other hazards that may cause fire or explosion. (19) Improper platform stabilization. The aerial platform shall not be positioned against another object to steady the platform or improve stability. (20) Misuse as a crane. The aerial platform shall not be used as a crane. (21) Unusual operating support conditions. The aerial platform shall not be operated from a position on trucks, trailers, railway cars, floating vessels, scaffolds, or similar equipment unless the application is approved in writing by the manufacturer or a qualified person. (22) Propelling. The user shall ensure that the operator follows the transport instructions of the manufacturer and limit speed according to conditions, including the condition of the support surface, congestion, visibility, slope, location of personnel, and other factors leading to hazards which may cause collision(s) or result in the potential injury(ies) to personnel. (23) Securing the aerial platform. The user shall direct the operator to implement means provided to protect against use by an unauthorized person(s). (24) Altering safety devices. Interlocks or other safety devices shall not be altered or disabled. (25) Snagged platform. If the platform or elevating assembly becomes caught, snagged, or otherwise prevented from normal motion by adjacent structures or other obstacles such that control reversal does not free the platform, all personnel shall be removed from the platform before attempts are made to free the platform using lower controls. (26) Exiting or entering an elevated aerial platform. If permitted by the manufacturer, personnel shall only exit or enter a raised aerial platform by following the guidelines and instructions provided by the manufacturer. (27) Modifications. Modifications or alterations of an aerial platform or the fabrication and attaching of frameworks, or the mounting of attachments for holding tools or materials onto the platform or the guardrail system shall only be accomplished with prior written permission of the manufacturer. (28) Assistance to the operator. If an operator encounters any suspected malfunction of the aerial platform, or any hazard or potentially unsafe condition relating to capacity, intended use or safe operation of the aerial platform, the operator shall cease operation of the aerial platform and request further information from the user. (29) Problems or malfunctions. Any problem(s) or malfunction(s) that affect the safety of operations shall be repaired prior to the use of the aerial platform. (30) Carrying materials (larger than the platform). The user shall ensure that only properly secured tools and materials which are evenly distributed and can be safely handled by a person(s) working from the platform, are moved. (31) Rated horizontal force. The user shall direct the operator not to exceed the manufacturer's rated horizontal force. (32) Bridge cranes. When an aerial platform is to operate within the area of travel of a bridge crane or similar equipment, steps shall be taken to prevent a collision with the aerial platform. (33) Adequate support requirements. The user shall ensure the support surface is adequate for the aerial platform and the load carried. (34) Leveling the aerial platform. Outriggers and leveling devices supplied by the manufacturer shall be utilized to level the aerial platform when provided. (35) Protection against unauthorized use. The user shall direct the operator not to use, rent, lease, or provide the aerial platform for any form of beneficial use unless

so authorized. (36) Loading and tilt-back feature(s). The user shall direct the operator to follow the instructions of the manufacturer regarding loading, unloading and the use of tilt-back feature(s) when applicable.

**7.11 User as Operator.** If a user is also the operator of an aerial platform, the user shall have the responsibilities of operators specified in Section 8 of this standard as well as responsibilities of users as specified in Section 7 of this standard.

**7.12 Assistance to Operator.** If a user is unable to answer any operator's questions relating to rated capacity, intended use, maintenance, condition, or safety of operation of the aerial platform, the user shall obtain the proper information from the dealer, owner, or manufacturer and provide that information to the operator before use of the aerial platform in the application of concern.

**7.13 Shutdown of Aerial Platform.** The user shall authorize and direct the operating personnel to cease operation of the aerial platform in case of any suspected malfunctions of the aerial platform, or any hazard or potentially unsafe condition that may be encountered, and to request further information as to safe operation from the owner, dealer, or manufacturer before further operation of the aerial platform.

**7.14 Record Retention and Dissemination.**

**7.14.1 Record Retention.** The user shall retain the following records for at least 4 years: (1) Names of the operator(s) trained and retrained (2) Names of the operator(s) provided familiarization (3) The owner (or the entity designated by the owner) is responsible to ensure frequent and annual inspections are conducted and written records are maintained. The records shall include the date of inspection, any deficiencies found, the corrective action recommended and identification of the person(s) performing the inspection (4) When employees of the user accomplished repairs on the aerial platform, the user shall maintain written records. The records shall include the date of repair, a description of the work accomplished, and the identification of the person(s) performing the repair

**7.14.2 Record Dissemination.** (1) When the user directs personnel to accomplish frequent or annual inspections, not later than 60 days after the inspections, the appropriate records shall be provided to the owner of the aerial platform (2) When the user directs personnel to accomplish repairs on the aerial platform, not later than 60 days after the repairs are accomplished, the appropriate records shall be provided to the owner

**7.14.3 Proof of Training.** Users providing training should provide successful trainees a means to evidence their training if such proof is requested by the trainee. The document evidencing training shall include the following information: (1) Name of trainee (2) Name of entity providing training or retraining (3) Name of trainer(s) (4) Clear identification that training covered Manually Propelled Elevating Work Platforms (5) Date of the training

**7.15 Modifications.** Modification, alteration or remanufacture of the aerial platform shall be made only with prior written permission of the manufacturer.

**7.16 Manufacturer's Safety Bulletins.** The user shall comply with safety-related bulletins as received from the manufacturer, dealer, or owner.

## **8. Responsibilities of Operators**

**8.1 Basic Principles.** The information in this standard shall be supplemented by good judgment, safety control, and caution in evaluating each situation. Since the operator is in direct control of the aerial platform, conformance with good safety practices in this area is the responsibility of the operator. The operator shall make decisions on the use and operation of the aerial platform with due consideration for the fact that his or her own safety as well as the safety of other personnel on the platform is dependent on those decisions.

### **8.2 Manuals.**

**8.2.1 Machine Manuals.** The operator shall ensure operating and maintenance manual(s) are stored in the weather-resistant storage compartment on the aerial platform. The manual(s) is considered an integral part of the aerial platform and is vital to communication of necessary safety information to operator. The operator shall be familiar with the manuals and reference them as required.

**8.2.2 Manual of Responsibilities.** The operator shall be familiar with the requirements for operators as set forth in Section 8 of the Manual of Responsibilities for Dealers, Owners, Users, Operators, Lessors, Lessees, and Brokers of manually propelled elevating work platforms. The current Manual of Responsibilities shall be kept with the aerial platform at all times and stored in the weather-resistant compartment when not in use.

**8.3 Prestart Inspection.** Before use each day or at the beginning of each shift, the aerial platform shall be given a visual inspection and functional test including but not limited to the following: (1) Operating and emergency controls (2) Safety devices (3) Air, hydraulic, and fuel system leaks (4) Cables and wiring harness (5) Loose or missing parts (6) Tires and wheels (7) Placards, warnings, and control markings (8) Outriggers, stabilizers, and other structures (9) Guardrail system (10) Items specified by the manufacturer

**8.4 Problems or Malfunctions.** Any problems or malfunctions that affect the safety of operations shall be repaired prior to the use of the aerial platform.

### **8.5 Training, Retraining, and Familiarization.**

**8.5.1 General Training.** Only personnel, who have received general instructions regarding the inspection, application and operation of aerial platforms, including recognition and avoidance of hazards associated with their operation, shall operate an aerial platform. Such items covered shall include, but not necessarily be limited to the following issues and requirements:

(1) The purpose and use of manuals (2) The manual(s) is considered an integral part of the aerial platform and must be stored properly in the weather-resistant compartment when not in use (3) A pre-start inspection (4) Responsibilities associated with problems or malfunctions affecting the operation of the aerial platform (5) Factors affecting stability (6) The purpose of placards and decals (7) Workplace inspection (8) Safety rules and regulations (9) Authorization to operate (10) Operator warnings and instructions (11) Actual operation of the aerial platform. Under the direction of a qualified person, the trainee shall operate the aerial platform for a sufficient period of time to demonstrate proficiency in actual operation of the aerial platform

**8.5.2 Retraining.** The operator shall be retrained, when so directed by the user, based on the user's observation and evaluation of the operator.

**8.5.3 Familiarization.** When the operator is directed to operate an aerial platform he/she is not familiar with, the operator shall receive instructions regarding the following: (1) The location of the weather-resistant compartment (for manual storage) (2) The purpose and function of all controls (3) Safety devices and operating characteristics specific to the aerial platform (4) Loading, unloading and the use of tiltback feature(s) when applicable

**8.6 Before Operation.** Before operation, the operator shall: (1) Read and understand the manufacturer's operating instruction(s) and user's safety rules, or have them explained (2) Understand all labels, warnings, and instructions displayed on the aerial platform or have them explained (3) Ensure all occupants of the aerial platform wear appropriate personal protective equipment for the conditions, including the environment in which the aerial platform will be operated

**8.7 Workplace Inspection.** Before the aerial platform is used and during use, the operator shall check the area in which the aerial platform is to be used for possible hazards such as, but not limited to: (1) Drop-offs or holes (2) Slopes (3) Bumps and floor obstructions (4) Debris (5) Overhead obstructions and electrical hazards (6) Hazardous locations (reference NFPA 505-1996) (7) Inadequate surface and support to withstand all load forces imposed by the aerial platform in all operating configurations (8) Wind and weather conditions (9) Presence of unauthorized persons (10) Other possible unsafe conditions

**8.8 Prior to Each Elevation.** Before each elevation of the platform, the operator shall ensure:

(1) Outriggers, stabilizers, extendable axles, or other stability enhancing means are used as required by the manufacturer (2) Guardrails are installed and access gates or openings are closed per manufacturer's instructions (3) The load and its distribution on the platform and any platform extensions are in accordance with the manufacturer's rated capacity for that specific configuration (4) All personnel on the aerial platform have appropriate personal protective equipment for the work and environment envisioned

**8.9 Understanding of Hazardous Locations.** It shall be the responsibility of the operator to understand the hazard classification of the intended location of operation according to ANSI/NFPA 505-1996.

**8.10 Operator Warnings and Instructions.** The operator shall ensure the operation of the aerial platform is in compliance with the following: (1) Fall protection. The guardrail system of the aerial platform provides fall protection. If occupant(s) of the platform are required to wear personal fall protection equipment, occupant(s) shall comply with instructions provided by the aerial platform manufacturer regarding anchorage(s). (2) Slope. The aerial platform shall not be operated in any manner on slopes exceeding those for which the aerial platform is rated by the manufacturer. (3) Deployment of stability enhancing means. Outriggers, stabilizers, extendable axles, axle locks, or other stability enhancing means shall be deployed and locked into place as required by the manufacturer. (4) Guardrail system. Guardrails shall be installed and positioned, and access gates or openings shall be closed per the manufacturer's instructions. (5) Distribution of load. The load and its distribution on the platform and any platform extension(s) shall be in accordance with the manufacturer's rated capacity for that specific configuration. (6) Maintaining overhead clearance. The operator shall ensure that adequate clearance is maintained from overhead obstructions and energized electrical conductors and parts. (7) Electrocution hazard. The operator shall perform only that work for which he or she is qualified, in compliance with all applicable safety related work practices intended to prevent electric shock covered by the Code of Federal Regulations (CFR) 1910.333. The operator's level of competence shall be established only by persons qualified to do so. Operators shall maintain the appropriate minimum approach distance (MAD) from energized power lines and parts covered by CFR 1910.333 (c). (8) Personal protective equipment. The operator shall ensure all personnel on the platform wear personal protective equipment as required. (9) Personnel footing. Personnel shall maintain firm footing on the platform while working thereon. Climbing by occupants on the midrail or top rail of the aerial platform is prohibited. The use of planks, ladders, or any other devices on the platform for achieving additional height or reach is prohibited. (10) Precaution for moving equipment. When other moving equipment or vehicles are present, special precautions shall be taken to comply with local ordinances or safety standards established for the workplace. Warnings such as, but not limited to, flags, roped off areas, flashing lights, and barricades shall be used as ap-



appropriate. (11) Reporting problems or malfunctions. The operator shall immediately report to a supervisor any problem(s) or malfunction(s) that become evident during operation. The operator shall ensure all problems and malfunctions that affect the safeties of operations are repaired prior to continued use. (12) Reporting potentially hazardous locations. The operator shall immediately report to a supervisor any potentially hazardous location(s) that become evident during operation. (13) Hazardous location operation. Operation of aerial platforms not approved and marked for operation in a hazardous location shall be prohibited. (14) Entanglement. Care shall be taken to prevent rope, electric cords, and hoses, etc., from becoming entangled in the aerial platform. (15) Capacity limitation. Rated capacity shall not be exceeded when loads are transferred to the platform at any level. (16) Work area. The operator shall ensure the area surrounding the aerial platform is clear of personnel and equipment before lowering the platform. (17) Fueling. The engine (if applicable) shall be shut down while fuel tanks are being filled. Fueling shall be done in a well ventilated area free of flames, sparks, or other hazards that may cause fire or explosion. (18) Battery charging. Batteries shall only be charged in a well-ventilated area free of flames, sparks, or other hazards that may cause fire or explosion. (19) Improper platform stabilization. The aerial platform shall not be positioned against another object to steady the platform or improve stability. (20) Misuse as a crane. The aerial platform shall not be used as a crane. (21) Unusual operating support conditions. The aerial platform shall not be operated from a position on trucks, trailers, railway cars, floating vessels, scaffolds, or similar equipment unless the application is approved in writing by the manufacturer or a qualified person. (22) Propelling. The operator shall follow the transport instructions of the manufacturer and limit speed according to conditions, including the condition of the support surface, congestion, visibility, slope, location of personnel, and other factors leading to hazards which may cause collision(s) or result in the potential injury(ies) to personnel. (23) Securing the aerial platform. The operator shall implement means provided to protect against use by an unauthorized person(s). (24) Altering safety devices. Interlocks or other safety devices shall not be altered or disabled. (25) Snagged platform. If the platform or elevating assembly becomes caught, snagged, or otherwise prevented from normal motion by adjacent structures or other obstacles such that control reversal does not free the platform, all personnel shall be removed from the platform before attempts are made to free the platform using lower controls. (26) Exiting or entering an elevated aerial platform. If permitted by the manufacturer, personnel shall only exit or enter a raised aerial platform by following the guidelines and instructions provided by the manufacturer. (27) Modifications. Modifications or alterations of an aerial platform or the fabrication and attaching of frameworks, or the mounting of attachments for holding tools or materials onto the platform or the guardrail system shall only be accomplished with prior written permission of the manufacturer. (28) Assistance to the operator. If an operator encounters any suspected malfunction of the aerial platform, or any hazard or potentially unsafe condition relating to capacity, intended use or safe operation of the aerial platform, the operator shall cease operation of the aerial platform and request further information from the user. (29) Problems or malfunctions. Any problem(s) or malfunction(s) that affect the safety of operations shall be repaired prior to the use of the aerial platform. (30) Carrying materials (larger than the platform). The operator shall ensure that only properly secured tools and materials which are evenly distributed and can be safely handled by a person(s) working from the platform, are moved. (31) Rated horizontal force. The operator shall not permit personnel on the platform to exceed the manufacturer's rated horizontal force. (32) Bridge cranes. When an aerial platform is to operate within the area of travel of a bridge crane or similar equipment, steps shall be taken to prevent a collision with the aerial platform. (33) Adequate support requirements. The operator shall ensure the support surface is adequate for the aerial platform and the load carried. (34) Leveling the aerial platform. Outriggers and leveling devices supplied by the manufacturer shall be utilized to level the aerial platform when provided. (35) Protection against unauthorized use. The operator shall not use, rent, lease, or provide the aerial platform for any form of beneficial use to another entity without the authorization of the user. (36) Loading and tilt-back feature(s). The operator shall follow the instructions of the manufacturer regarding loading, unloading and the use of tilt-back feature(s) when applicable.

**8.11 Record of Training.** When provided or when obtained upon the operator's request, proof of training provided by the training entity should be retained by the operator. Records shall contain the following information: (1) Name of Trainee (2) Name of entity providing training or retraining (3) Name of trainer(s) (4) Clear identification that training covered Manually Propelled Elevating Platforms (5) Date of training

## 9. Responsibilities of Lessors

**9.1 Basic Principles.** Sound principles of safety, training, inspection, maintenance, application, and operation consistent with all data available regarding the parameters of intended use and expected environment shall be applied in the performance of responsibilities of lessors with due consideration of the knowledge that the unit will be carrying personnel.

**9.2 Lessor as a Dealer.** When a lessor uses the aerial platform as a dealer, the lessor shall have the responsibilities of dealers as specified in Section 5 of this standard.

**9.3 Lessor as an Owner.** When a lessor uses the aerial platform as an owner, the lessor shall have the responsibilities of owners as specified in Section 6 of this standard.

**9.4 Lessor as a User.** When a lessor uses the aerial platform as a user, the lessor shall have the responsibilities of users as specified in Section 7 of this standard.

**9.5 Lessor as an Operator.** When a lessor uses the aerial platform as an operator, the lessor shall have the responsibilities of operators as specified in Section 8 of this standard.

#### **10. Responsibilities of Lessees**

**10.1 Basic Principles.** Sound principles of safety, training, inspection, maintenance, application, and operation consistent with all data available regarding the parameters of intended use, and the expected environment, shall be applied in the performance of responsibilities of lessees with due consideration of the knowledge that the aerial platform will be carrying personnel.

**10.2 Lessee as a Dealer.** When a lessee uses the aerial platform as a dealer, the lessee shall have the responsibilities of dealers as specified in Section 5 of this standard.

**10.3 Lessee as an Owner.** When a lessee uses the aerial platform as an owner, the lessee shall have the responsibilities of owners as specified in Section 6 of this standard.

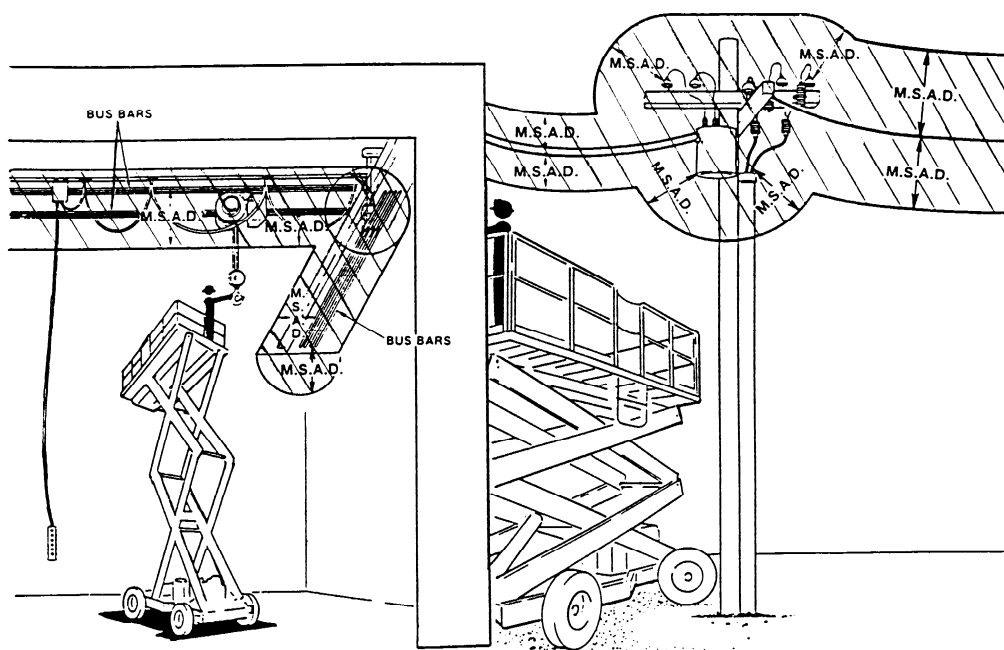
**10.4 Lessee as a User.** When a lessee uses the aerial platform as a user, the lessee shall have the responsibilities of users as specified in Section 7 of this standard.

**10.5 Lessee as an Operator.** When a lessee uses the aerial platform as an operator, the lessee shall have the responsibilities of operators as specified in Section 8 of this standard.

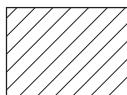
#### **11. Responsibilities of Broker.**

**11.1 Responsibilities upon Sale.** The broker shall: (1) Upon delivery, ensure the operating and maintenance manuals are provided to the new owner (2) Upon delivery, provide a copy of the current Manual of Responsibilities to the new owner (3) Maintain records of the sale for a minimum of four (4) years

**11.2 Responsibilities upon Re-rent, Lease, or Any Other Form of Beneficial Use.** When compensation is received as a result of re-rent, lease or any other form of beneficial use of an aerial platform, the broker shall: (1) Upon delivery, ensure the operating and maintenance manuals are provided to the user (2) Upon delivery, provide a copy of the current Manual of Responsibilities (3) Ensure operating personnel are familiarized with the aerial platform prior to use (4) Retain records of the transaction for a minimum of four (4) years.



M.S.A.D. = Minimum Safe Approach Distance (See Table 7-1).



DENOTES PROHIBITED ZONE



## **DANGER**

- Do not allow machine, personnel, or conductive materials inside prohibited zone.
- Maintain M.S.A.D. from all energized lines and parts as well as those shown.
- Assume all electrical parts and wires are energized unless known otherwise.



## **CAUTION**

Diagrams shown are only for purposes of illustrating M.S.A.D. work positions, not all work positions.

**Table 7-1. Minimum Safe Approach Distance (M.S.A.D.) to energized (exposed or insulated) power lines and parts.**

Voltage Range (Phase to Phase)	Minimum Safe Approach Distance	
	(Feet)	(Meters)
0 to 300V	Avoid Contact	
Over 300V to 50KV	10	3.05
Over 50KV to 200KV	15	4.60
Over 200KV to 350KV	20	6.10
Over 350KV to 500KV	25	7.62
Over 500KV to 750KV	35	10.67
Over 750KV to 1000KV	45	13.72





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